

**East Palestine Village Council**  
**Meeting Agenda**  
**8/11/25**  
**7:00 pm**  
**Municipal Building 85 N. Market Street, East Palestine, Ohio 44413**

1. Call Meeting to Order
    - a. Roll Call
    - b. Pledge of Allegiance
    - c. Prayer
  2. Review Prior Meeting Minutes
    - a. Meeting Minutes Presented **7/28/25**
    - b. Request for Additions
    - c. Requests for Corrections
    - d. Approval
  3. Agenda: **USEPA/Eric Pohl-Derailment Clean Up/Operational Update**
  4. Village Department Reports: **July 2025 Reports**
    - a. Clerks Report
      - i. Three letters of interest were received for the vacant Planning Commission seat. This is a Mayor appointment with Council approval.
      - ii. Summary of Recycling Event Summary
    - b. Mayors Report
    - c.
    - d. Managers Report
      - i. Survey for Businesses from RCAP
      - ii. Water and Sanitary Rate Study - See Handout
    - e. Law Directors Report
      - i.
    - f. Street Committee Report
      - i. Reg department responsibilities including mowing, lake/trail maintenance, cleaning of recycling bin area and maintenance of equipment.
      - ii. Speaker wires/mounts were installed on phone poles downtown in preparation for the new sound system, all catch basins on Brookdale as well as twelve additional were cleaned with the vac truck.
      - iii. 60 tons of stone was used to repair an alley between E. North/E. Grant and 26 tons of asphalt were used for various projects/repairs in the month of July.
      - iv. The street sweeper worked on the north side of town as well as sweeping the downtown every Friday.
      - v. The crew assisted in the week-long stick pick up program as well as picking up storm damage.
      - vi. Completed 13 work orders received through the village website (potholes, catch basin cleaning, alley/curb repair, street sweeper, etc.)
- Park/Recreation/Cemetery Report

- I. Daily operations, cleared trees/debris from park entrance
- vii. Removed all splash pad items, maintain baseball fields, cleared hillside behind boy scout cabin, removed shrubs from front of dog park
- viii. Cleared around girl scout cabin and upper restrooms,
- ix. Minor repairs to CC restrooms
- x. Trim trees, burn brush from village stick pick up
- xi. Upcoming projects include prepping for soccer/XC, maintenance of new landscaping and maintaining overall appearance of park.
- xii. Glenview Cemetery
  - 1. Mason is beginning to grind out old grout and repoint.
- xiii. Park
  - 1. Tennis Courts and Pickleball are Open
  - 2. Playground Design Review was conducted and feedback sent to Michael Baker

g. Development

- i. 18 Building permits were issued in the month of July totalling \$791.31. Contractor registrations totalled \$1,350.00 and two vendor registrations totalling \$100.00.
- ii. New Businesses to Town in July and August
  - 1. Figley's Kennel Service
    - a. <https://www.facebook.com/figleyskennelservice>
  - 2. Perk Avenue Mobile Sip Shop
    - a. <https://www.facebook.com/figleyskennelservice>
  - 3. Golden Spa LLC
    - a. <https://www.facebook.com/profile.php?id=6157366624358>
  - 3
  - 4. Dollar Tree

h. Finance Committee

i.

i. Water and WasteWater

- i. In the water distribution system a six inch valve was repaired at a cost of \$2,200.00, repaired a water main break on Taggart at a cost of \$1,300.00 and a shut off valve on Pinetree Circle was repaired at a cost of \$500.00.
- ii. Changes made to the polymer feed system on the belt press have saved several thousand dollars in sludge press operational costs.
- iii. Worked with contractors at the park installing a new 6" waterline for the pool.
- iv. Potential start date for lead service line identification to begin on 8/25 on Alice St.
- v. 84 Disconnection notices were sent out with 3 being shut off for non payment.

j. Safety Committee

- i. Police Officers worked the 150th celebration providing traffic control/security. The Police Officers Association donated 250 Child ID kits to help parents record/store important information about their children.
  - ii. The DART grant was received, this funding will be used to offset wages/ot/training of officers involved in peer support/crisis intervention.
  - iii. The month of July there were 563 self-initiated calls resulting in 129 reports, dispatch answered 2,0212 calls.
  - iv. USV inspection, parking ticket/report receipts totalled \$120.00. Municipal Court fines received totalled \$599.46.
  - v. FD calls totalled 122 for July. 75 in the Village, 29 in Unity and 18 mutual aid. 6 were fire only, 103 were ems only and 13 were fire/ems combined. 1 call was dumped due to squad already being on a call.
- 5. Current Legislation and Visitor Questions on Current Legislation
  - a. **Ord. 11-2025**                      **3rd Reading**   **Law Director**
  - b. **Ord. 15-2025**                      **Emergency**   **MS Consultants/Rate Study**
  - c. **Ord.16-2025**                      **Emergency**   **Supplemental Appropriations**
  - d. **Res. 15-2025**                                      **Authorizing use of settlement funds for payment of WRL/Bricker Graydon Invoices**
- 6. Executive Session as Needed
  - a.
- 7. Adjourn Meeting: A council Member will make a motion to Adjourn the Meeting and it must be seconded by another member of council.
  - a. Motion to Adjourn:
  - b. Second:
- 8. Supporting Documents: Supporting Documents are to be listed below and attached to the agenda including graphics, exhibits, prior meeting minutes.