

East Palestine Village Council
Meeting Agenda 11/10/25
Municipal Building 85 N. Market Street, East Palestine, Ohio 44413

- 1. Call Meeting to Order**
 - a. Roll Call
 - b. Pledge of Allegiance
 - c. Prayer
- 2. Review Prior Meeting Minutes**
 - a. Meeting Minutes Presented: **Reg Meeting Minutes 10/27/25 & Spec. Meeting Minutes 11/5/25**
 - b. Request for Additions
 - c. Requests for Corrections
 - d. Approval
- 3. Village Department Reports: October 2025**
 - a. Clerks Report**
 - i. See attached list of Board/Commission appointments that expire on 12/31/25. Suggested deadline for letters of interest 12/5/25 @ noon.
 - ii. Holiday office closure 11/27 & 11/28.
 - iii. Leaf pickup began 11/3. Leaves must be in recyclable paper bags and set out at the curb. They will be picked up as time/manpower permits.
 - b. Mayors Report**
 - i.
 - c. Managers Report**
 - i. Park Phase 3 Discussion
 - ii. Bulk Water Discussion
 - iii. TAP Program Update
 - iv. Office 365 Rollout Update
 - v. ODNR Fishing Agreement and Signage Update
 - d. Law Directors Report**
 - i.
 - e. Street Committee Report**
 - i. In October the Street Dept. installed french drains around the cemetery chapel, completed restoration work of the flag pole and deep cleaned the chapel prior to new floor installation as well as installed new signage.
 - ii. 80 ft of drainpipe was installed to alleviate water problems at a new construction on Park Drive.
 - iii. The parking area at Clark St. fire station was ripped out, rebased and graded away so as to direct water away from the building to help alleviate flooding.
 - iv. 6 miscellaneous work orders were completed, no parking curb areas were re-painted, 15 tons of asphalt was put down in water ditches, alleys, etc., trees, shrubs/weeds were removed from the fenceline of the old Jasar property.

- v. Upcoming projects include prepping trucks for snow removal, Christmas decoration installation and leaf pick up throughout the month

f. Park/Recreation/Cemetery Report

- i. Park rental revenue for the month of October totalled \$320.00.
- ii. Daily operations, completed disc golf reno which included moving four holes and adding a practice basket. Winterized all unheated buildings, continued maintenance around the duck pond and assisted in leaf pickup.
- iii. Upcoming projects include winter maintenance of vehicles/machinery, removal of dead/dying trees, planning of spring 2026 projects.

g. Development

- i. 19 residential permits issued in October totaled \$2049.39, \$900.00 in contractor registration fees and one food truck registration at \$50.00.

h. Finance Committee

- i.

i. Water and WasteWater

- i. The month of October included one watermain break on Kemple Dr. @ a cost of \$2,105.00. One lead service line replacement on W. Martin totalling \$581.00 and completion of mandatory hydrant flushing (272 hydrants)
- ii. DMR-QA testing was completed.
- iii. Environmental Science high school students toured the Waste Water treatment plant.
- iv. 111 disconnection notices were mailed out, 67 second notice disconnections were hand delivered resulting in 10 accounts being shut off for non payment

j. Safety Committee

- i. The Police Dept. continued to work security for all home football games, the homecoming dance and participated in Halloween festivities. Our officers along with OSP participated in an interdiction blitz resulting in 69 traffic stops, 11 citations, 1 OVI arrest and Officer Coontz/K9 Fran recovering contraband. Officers Monteleone & Sattler attended the EPFD 150th Anniversary celebration.
- ii. Lt. Johnson was awarded CIT Officer of the Year for Columbiana County.
- iii. Officers Johnson and Monteleone continue to work with the County Mobile Response Unity per the Drug Abuse Response Team.
- iv. Todd Rutledge was hired as a part time dispatcher
- v. The month of October saw 483 self-initiated calls/calls for service resulting in 129 Reports.
- vi. In October the Fire/EMS calls totalled 142: 90 in the Village, 11 in Unity, and 41 mutual aid. 12 fire only, 123 EMS only and 7 combined fire/ems. EMS had 96 patient contacts, 56 transports and 38 refusals
- vii. 4 calls were dumped; 2 due to the squad already on a call and 2 no available crew.

- viii. 8 members attended a Hazmat course, 2 members taught a CPR course at Coivington, 1 member attended a rope/rescue operations course.
- ix. Held the 150th Anniversary Celebration.
- x. Station update: Admin side of Clark St. station under construction post flooding/water damage. EMS crews currently staged /responding from Unity Station 2.

k. **Student Representative:**

- 4. Current Legislation and Visitor Questions on Current Legislation
 - a. **Ord. 26-2025 Emergency 2026 Appropriations**
- 5. Executive Session as Needed
 - a.
- 6. Adjourn Meeting:
 - a. Motion to Adjourn:
 - b. Second: