EP COUNCIL 10/26/26 85 N. MARKET ST. 7:30PM

Mayor Conaway called the meeting to order. Present was Mr. Blythe, Mr. Glavan, Ms. Herriott, Mr. Povenski, Mr. Simon, and Ms. Stauffer. Ms. Blythe was absent. Also present was Village Manager Antonio Diaz-Guy, Finance Director Melissa Hiner, Clerk Misti Martin, and Police Chief Chris Weingart. The minutes of the 10/12/26 meeting were approved on a motion by Ms. Stauffer seconded by Mr. Povenski. There were no department reports, water/wastewater, or safety reports.

CLERK: Curbside leaf pickup begins Monday November 2. Letters of interest are being accepted for various boards/commissions seats by December 11th at noon. A list of the 2027 Council meeting dates were presented.

MANAGER: Manager Diaz-Guy stated the perspective low bidder for the Government Service Complex is Brock Builders, the bid came in in budget. In reference to the JEDD, we just held our public hearing, Unity Township will hold theirs on 11/4 with a final vote from both forthcoming. To approve a JEDD, it requires a simple majority of Council and a unanimous vote of the Trustees. Should Unity not be unanimous the JEDD can then be put on the ballot for the voters. The Business Park will happen regardless of the JEDD. In reference to the W. Martin Street culvert, the OPWC grant is still under review, the anticipation is that it will not pass the initial round, which is fine as we want to get into the small government round. There is a resolution on the agenda to authorize MS Consultants to begin design/engineering of the infrastructure expansion initiative. There is a resolution on the agenda to confirm a contract with Brownfield Restoration Group for the sediment sampling at the Duck Pond. The Pocket Park project is ready to move forward however the cost is over the Managers spending threshold it will have to go out to bid, the hope is to start in the spring. Non-bargaining unit employees/department head job descriptions need to be updated; the descriptions will go to department heads for review and feed back with finalized descriptions being presented to council for vote. The medical insurance committee held a first meeting with a second forthcoming. The formation of an EMS discovery committee was formed to figure out what the department can do to sustain and move forward. The committee should consist of three to five EMS technicians, two members of council, Finance Director, and Manager. Mr. Glavan motioned to move forward with the creation of the EMS Discovery Committee seconded by Mr. Blythe. Passed unanimously.

MAYOR: Mayor Conaway thanked everyone involved in the Trunk-or-Treat at the Park.

STREET: Mr. Simon thanked John Stulac for donating $600.00 to purchase curb/handicapped parking space paint from Fullers True Value.

PARK/REC/CEM: Ms. Stauffer thanked everyone involved in Trunk-Or-Treat, it was a great turn out. The next Friends of the Park meeting will be November 2nd @ 5:00 pm at the Way Station and Park Board meets November 18th @ 6:00 pm at the Municipal Building.

DEV/FIN: Ms. Herriott stated a contract has been signed with Dynamic Structures for the CIC/Plaza project with work starting soon. The Depot project continues to move forward with the outdoor seating area nearing completion; they are working on an event on November 14th to introduce Black Diamond to the community. Phase 1 & 2 environmental study results are expected in the next few weeks; there is continued interest in these properties. The siding is complete at 94 N. Market. The next regular

EPCIC meeting is 10/27 @ 10:00 am. EP Act held another LTT/TTL on 10/14 with twenty-two students learning to make pumpkin ice cream and came back to teach approximately thirty community members; the next event will be 11/3 working with Noreen from the Library to make Christmas ornaments. On 11/2 Roberta Streiffert will again be working with the organizations wishing to become 501c3.

VISITORS: Barb Kliner, Dot Herbert, John Davis, Kent Chapman, Mark Rhodes, Joe Della Volle, Ron & Peggy Caratelli, Karen King, Dave Powers,

LEGISLATION: At this time Mr. Glavan motioned to amend the agenda to add tonight's legislation (it was not received from legal until after the agenda was prepared and packets were sent out); Ord. 31 – Updating job descriptions, Ord. 32- Vacating Bond Alley, Res. 38-Contract with MS Consultants, Res. 39- Contract BRG, Res. 40 Brock Builders Contract for Gov't Service Center. Mr. Simon seconded the motion. Passed unanimously. Mr. Glavan introduced Ord. 31-2026 for a first reading and motioned it be read by title only seconded by Mr. Simon. **An ordinance establishing job descriptions for non-classified positions within the Village of East Palestine.** Mr. Glavan introduced Ord. 32-2026 and motioned it be read by title only seconded by Mr. Povenski. **An ordinance to vacate a twenty (20) foot alley pursuant to Ohio Revised Code Section 723.04 commonly known as Bond Alley in the Village of East Palestine.** Mr. Glavan introduced Res. 38-2026 and motioned it be read by title only seconded by Ms. Stauffer**. A resolution authorizing the Village Manager to execute a contract with MS Consultants for the East Palestine Economic Recovery and Infrastructure expansion initiative.** Mr. Glavan called to vote seconded by Mr. Simon. Passed unanimously. Mr. Glavan introduced Res. 39-2026 and motioned it be read in its entirety seconded by Mr. Simon. **A resolution authorizing the Village manager to execute a contract with Brownfield Restoration Group, LLC for pond sediment sampling and evaluation.** Mr. Glavan called to vote seconded by Mr. Simon. Passed unanimously. Mr. Glavan introduced Res. 30-2026 and motioned it be read by title only seconded by Ms. Stauffer. **A resolution authorizing the Village Manager to execute a contract with Brock & Associates Builders, Inc. for construction of the Village of East Palestine Government Services Building.** Mr. Glavan called to vote seconded by Mr. Simon. Passed unanimously. At this time Mr. Simon motioned to into executive session per ORC 121.22 G 1 to consider the appointment, employment, dismissal, discipline, promotion/demotion, or compensation of a public employee inviting in Manager Diaz-Guy and Finance Director Melissa Hiner. Ms. Stauffer seconded the motion. Passed unanimously.

ADJOURN: Mr. Glavan motioned to return to regular session seconded by Mr. Blythe, Ms. Stauffer motioned to adjourn seconded by Mr. Glavan. Both motions passed unanimously, meeting adjourned.

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MISTI J. MARTIN CLERK **MAYOR TRENT CONAWAY**