

EP COUNCIL 10/13/25 85 N. MARKET ST. 7:00 PM

Mayor Conaway called the meeting to order. Present was Mr. Blythe, Mr. Glavan, Ms. Herriott, Mr. Povenski, Mr. Simon and Ms. Stauffer. Also, present was Village Manager Antonio Diaz-Guy, Finance Director Melissa Hiner, Law Director David Powers, Officer Chris Weingart and Clerk Misti Martin. The corrected minutes of 9/22/25 were passed on a motion by Ms. Herriott seconded by Mr. Povenski (Ms. Stauffer was not listed in roll call). The September department reports were approved on a motion by Mr. Povenski seconded by Mr. Glavan. There were no agenda items or Law Director's report.

CLERK: Clerk Misti Martin stated Trick or Treat would be held on Thursday October 30 from 5:30 to 7:00 with the parade to follow at 7:30.

MAYOR: Mayor Conaway stated he met with Christina Siceloff a few weeks ago in reference to a new community group, From the Wreckage, We Rise. This is a community lead effort inviting all residents within a 20-mile radius of the derailment to write letters to Vice President Vance in support of providing medicare coverage for ever resident in that radius. Whether you are or are not experiencing symptoms, every voice matters. Mayor Conaway stated there is still a divide between those who are experiencing symptoms, those who are not and those who don't know what to think. He stated the village is going to help facilitate this letter writing campaign to show everyone's voice matters; anyone willing to write a letter in support of this issue can drop off a sealed letter to the Council Clerk, Manager, a Council member or himself and we will use our connections to get them to the Whitehouse. The deadline for submission is November 15, 2025.

MANAGER: Manager Diaz-Guy stated the East Liverpool Clinic is moving to 79 W. Main Street, the goal of the move is to be more visible and drive more traffic there. A fishing agreement has been established with ODNR for City Lake and the Duck Pond; this will allow those bodies of water to be stocked for public fishing in 2026, this is at no cost to the Village. The SS4A project, which is to reduce vehicle/pedestrian fatalities to zero, still needs feedback from residents. On Friday October 17 at the home football game there will be a tent set up by a group called EDG to gather community input; this data will be compiled into a strategic action plan which will then be used to apply for additional SS4A funding for improvements such as sidewalks, trail, signage, and roadway. On 10/18 the EPFD will be celebrating their 150th anniversary from including free events for kids, food trucks and demonstrations. The Commercial Building Department (Elevate) license has been approved by the State of Ohio. Finally, he noted that when a street light is out/dimming you can call or go on the First Energy website to put in a ticket for repair; the need the nearest address & cross street and a pole number if there is one.

STREET: Mr. Simon stated the Street Dept. completed a large project on Marion Ave with the help of Dynamic Structures. Additionally in September the department marked multiple graves at the cemetery, cleaned up fallen trees as well as asphalt work including water ditches. Upcoming projects include paving prior to the plants closing, a French drain at the cemetery chapel, and work order to fix a drain pipe on Park Drive. Leaf pickup will begin November 3rd.

PARK/REC/CEM: Ms. Stauffer stated phase 2 of the park project is underway and on schedule, phase 3 is in final design stage and preparing to go out to bid. Clearing work as well as tree trimming was done on the walking trail. The chapel painting is complete with

the exception of the steeple which will be replaced, new sandstone signs have been ordered for the entrance, mausoleum repointing should begin in late October early November. Park rental in September totaled \$1,005.00. Repairs were made to the dog park fence as well as minor repairs to the Community Center restrooms. Upcoming projects include the start of winterizing park facilities, continued work on the walking trail and finalizing the disc golf project.

DEVELOPMENT/FINANCE: Ms. Herriott stated 23 BZ permits were issued in September including 2 new constructions at Leslie Run Estates. Permit fees totaled \$2,786.00, \$3,900.00 in connection fees/meter equipment and \$850.00 in contractor registrations. The most recent Learn to Teach, Teach to Learn group had 18 students and 14 adults for the evening program; the next event will be October 21st. Design activities continue for the EPCIC with Strollo Architects for the Depot and the Plaza, the second Brighten Our Future campaign has kicked off to raise funds for community projects; the goal this year is to use the funds to develop the lot into a plaza and an anchor retail space. The CIC has been invited to a complete application for a CDBG grant; the county would be the applicant and then direct funds to the CIC if approved; they have also submitted an AMLER grant application. The next EPCIC meeting will be 10/28 at 10:00 am. In reference to financials, Finance Director Melissa Hiner stated the Village had a six-month CD come due; in discussing with Manager Diaz-Guy they opted to re-invest the \$2,000,000 into a seven-month CD and continue to receive interest (the APY is 4% and we will receive 3.95%). The interest received was just over \$42,000.00. At this time Manager Diaz-Guy requested two members of Council to volunteer to review the upcoming small business grant program; Mr. Glavan and Mr. Simon volunteered.

WATER/WASTEWATER: Mr. Blythe stated hydrant replacement due to age is beginning, flushing begins the week of 10/20, RCAP is back in town working with the Water Dept. identifying lead lines, this is referred to as “potholing”, it is not actually filling potholes. One water main break and two service line leaks totaling \$2,371.00 in cost. A new service line was installed on E. Main and two new hydrants on Market St. totaled \$6,500.00. The department also received an OEPA grant in the amount of \$10,000.00 to purchase new valve exercising equipment. The month of September saw 86 disconnection notices mailed out, 51 second notices were hand delivered resulting in one account being shut off for nonpayment. Normal operations at both plants and YTD the water plant has produced 89 million gallons of water and waste water plant has treated 179 million gallons of waste water.

SAFETY: Mr. Povenski stated in September police officers provided extra patrol for the Fall Festival as well as all home football games, the 2026 Body Worn Camera grant was submitted through OCJS. September stats include 654 self-initiated calls resulting in 161 reports; YTD dispatchers answered 16,082 calls resulting in 2,287 calls for service. Fire/EMS participated in rope/rescue training and child abuse/recognition response as well as vehicle rescue exercises. 138 calls were received in September of which 122 were Ems only, 6 fire only and 10 combined. 95 calls were in the village, 15 were in Unity Township and 38 mutual aid calls. EMT’s had a total of 75 patient contacts resulting in 55 transports and 17 refusals.

STUDENT REP: Ms. Snedeker stated the Pink Out fundraiser meant to raise funds for the 2026 senior class raised approximately \$1,500.00. This Friday 10/17 is the homecoming game against Columbiana with festivities starting around 6:00 pm with kickoff at 7:00pm.

VISITORS: John Davis, Jerry Coblentz, Kyler Bourne, Barb Kliner, Christina Siceloff, Rick Gorby, Mark Rhodes, Carol Harvey, Kent Chapman, Curtis Veiock, Dan McKinstry, Dave Biggins, Laurie Harmon, and Tom Brittain.

LEGISLATION: Mr. Glavan introduced Ord. 22-2025 for a second reading and made a motion that it be read by title only seconded by Mr. Povenski. **An ordinance creating a new administrative position, marketing coordinator, adopting a wage scale to be incorporated into the personnel policy handbook (white book).** Mr. Glavan introduced Ord. 23-2025 and made a motion that it be read by title only seconded by Mr. Simon. **An ordinance authorizing the hiring of a part time finance clerk and setting the salary, and declaring an emergency.** Mr. Glavan made a motion to suspend the rules and declare an emergency seconded by Mr. Blythe. Passed unanimously. Mr. Glavan called for a vote on Ord. 23-2025 seconded by Mr. Simon. Passed unanimously. Mr. Glavan introduced Ord. 24-2025 and made a motion that it be read by title only seconded by Ms. Stauffer. **An ordinance establishing fees for commercial building permits and associated fees and declaring an emergency.** Mr. Glavan made a motion to suspend the rules and declare an emergency seconded by Mr. Simon. Passed unanimously. Mr. Glavan called for a vote on Ord. 24-2025 seconded by Mr. Povenski. Passed unanimously. Mr. Glavan introduced Res. 22-2025 and made a motion that it be read by title only seconded by Mr. Povenski. **A resolution adopting a statement of services and zoning buffer requirement for a proposed annexation of 22.729 acres, more or less, from Unity Township, Columbiana County to the Village of East Palestine, Ohio.** Mr. Glavan called for a vote on Res.22-2025 seconded by Ms. Herriott. Passed unanimously. Mr. Glavan introduced Res. 23-2025 and made a motion that it be read by title only seconded by Mr. Simon. **Consent legislation to allow for submission to the Ohio Department of Transportation for the grass removal and assistance support and safety program.** Mr. Glavan called for a vote on Res. 23-2025 seconded by Ms. Stauffer. Passed unanimously.

ADJOURN: Mr. Povenski made a motion to adjourn the meeting seconded by Ms. Herriott. All in favor, meeting adjourned.

MISTI J. MARTIN CLERK

MAYOR TRENT CONAWAY