EP COUNCIL 10/12/26 85 N. MARKET ST. 7:00 PM

Mayor Conaway called the meeting to order. Present was Mr. Blythe, Mr. Glavan, Ms. Herriott, Mr. Povenski, Mr. Simon, Ms. Stauffer, and Student Representative Marley Blythe. Also, present was Village Manager Antonio Diaz-Guy, Police Chief Chris Weingart and Clerk Misti Martin. The minutes of the 9/28/26 meeting were approved on a motion by Mr. Povenski seconded by Mr. Blythe. The September 2026 department reports were approved on a motion by Mr. Simon seconded by Ms. Herriott. There was no Mayor's report.

CLERK: It was noted the JEDD public hearing will be 10/26 @ 6:15 at the Municipal Building followed by the regular council meeting which will start at 7:30. Trick or Treat is 10/31 from 5:30 to 7:00 with the parade to follow at 7:00 pm. Planning Commission will meet on 10/15 at 6:00 pm to hear a request to combine three lots on Howell Ave. Finally, it was noted there will be three issues on the ballot in November for the Village, two Charter Amendments and the Police Levy Renewal.

MANAGER: In reference to the Duck Pond cleaning, we have received pricing to do our own sampling/chain of custody. We will be getting additional quotes. The bid opening for the new Government Service Complex will be 10/14 at the Municipal Building. We have received the scope/fee from MS Consultants for the utility's expansion project at 10% lower than our expected cost in the EDA grant app and 25% lower than our independent cost estimate; legislation is forthcoming to enter into the contract. This will reduce our matching funds allocated for the project. Appointments are needed for the Tax Incentive Review Council (TIRC) for our CRA and Enterprise Zone tax programs. Two members are appointed by the mayor, three by County Commissioners and one by the school district. Meetings are held every February in person in Lisbon. Mayor Conaway has appointed Traci Spratt and Rick Gorby. Mr. Blythe motioned to accept the mayor's appointments seconded by Mr. Glavan. Passed unanimously. In reference to the Healthcare Review Committee, a meeting will soon be scheduled that will include admin, the two council members as well as members of Teamsters and FOP. Two liquor licenses requests were received from the Department of Commerce, one for the American Legion for a D5 which would allow them to serve spiritous liquor inside the building; Mr. Glavan motioned to waive the need for a public hearing seconded by Ms. Stauffer. Passed unanimously. The second request is for a liquor store permit, a c2 c1 permit, applied for by Vivish Patel (Bajrang 125 Inc. DBA A to Z Beverage); there is a dispute with the property that was applied for, it was purchased post award by someone other than Mr. Patel. The idea is to move forward with the permit so if a resolution to the problem is found they can continue, if no resolution is found with the property the state will cancel the contract and the process will start all over. Mr. Simon motioned to waive the need for a public hearing seconded by Mr. Glavan. Passed unanimously.

STUDENT REPRESENTATIVE: Ms. Marley Blythe stated she is a senior in high school, secretary of student council and on the Volleyball team. She asked what expectations of her would be and that she would bring to council upcoming school events and partnership ideas. She added that she is the host of EPTV and will take the information she learns from Council and put it out that way as well as take questions from students to bring to village council.

PARK/REC/CEM: In September, park rentals brought in $395.00 in revenue. Department staff maintained normal daily operations, including ongoing ballfield and grounds maintenance. Special prep work was completed for soccer games, cross-country races, and the Kevin Baird Music Festival, alongside decorating the park and downtown area for the fall season. Friends of the Park/EPFFA are hosting a Trunk or Treat on 10/24 at the park from 5:30 to 6:30 with a parade, hayrides, and smores table.

STREET: In September, public works crews completed routine town and highway mowing, cleared five storm-damaged trees, removed two hazard trees, and integrated a new Bobcat mower into the equipment fleet. Street and stormwater maintenance included pothole repairs, addressing standing water issues using asphalt pumpers, running the street sweeper every Friday, and cleaning catch basins town-wide via vac truck. Additionally, two new catch basins and one hundred feet of pipe were installed on West Grant. For winter readiness, the department received its complete salt allocation for the season and installed a coal chute on one 8-ton truck, with a second installation pending gate delivery. Facilities and cemetery operations included cleaning the cemetery chapel, conducting extensive weed trimming, marking four graves and five foundations, removing two large slider doors at the train depot, and attending municipal training for park pool operations. All equipment maintenance, shop cleaning, and five monthly work orders were successfully completed. The next Friends of Park meeting is on 11/2 at 5:00 pm and Park Board will meet on 10/21 at 6:00 pm.

DEV/FINANCE: In September, the department processed fifty-four residential building permits totaling $2,209.95, five commercial permits through Elevate, and nineteen contractor registrations totaling $950.00. Additionally, while Facebook page insights dipped slightly for the month, total page followers have grown by 1.6K since December 2025. EPCIC had a special meeting on 10/6 to review pavers/benches as a fundraiser for the plaza project, a resolution was approved for the purchase/option agreement with the CCPA for the business park, authorized an invoice payment and set up a committee to work on the Black Diamond event in November. Depot project continues moving forward and the hope is for the Plaza project to start soon. We should have results of the Phase 1 & 2 environmental studies this month. The next CIC meeting is Tuesday October 27th @ 10:00 am. EPACT will have another LTT/TTL class Wednesday 10/14 where they will make pumpkin ice cream.

WATER/WASTEWATER: Both water and wastewater facilities maintained normal operations and maintenance in September. The EPA completed an inspection of the water treatment plant, and the NPDES permit renewal application for the wastewater plant was submitted. Utility maintenance included two service line repairs ($750.00), a residential shut-off repair ($400.00), a service line split and water tap ($1,200.00), and a sewer line repair on Marion Avenue. During the month, 10.09 million gallons of water were produced, and 26.28 million gallons of wastewater were treated, with rainfall reaching 8.1 inches compared to 4.1 inches in September 2025. Utility billing issued 69 disconnection notices and 38 hand-delivered second notices, resulting in 9 shut-offs for non-payment. Additionally, crews are scheduled to drain the Moore Lane Reservoir for preventative maintenance from October 15 through October 23.

SAFETY: In September, Police Dispatcher Shannon Campy was promoted to Dispatch Supervisor. Officers provided security for the Kevin Baird Music Festival without incident, and Ptlm. Reed completed a 16-hour Simunitions Instructor Training Course.

Officers continued required CPT training through OPOTA and completed annual firearms qualifications. The department logged 355 calls for service or self-initiated calls, generating 120 reports. EPFD responded to seventeen fire calls (9 in the Village, four in Unity Township, and four mutual aid). EMS responded to 126 calls (76 in the Village, twelve in Unity Township, and thirty-eight mutual aid), with seventeen calls dropped due to concurrent calls or crew unavailability.

VISITORS: Mark Rhodes, Jerry Coblentz, Carol Harvey, Josh Sorrell, Carlie Sorrell, Barb Kliner, Dot Herbert, and John Hamner.

LEGISLATION: Mr. Glavan introduced Ord. 27-2026 for a third reading and motioned it be read by title only seconded by Mr. Simon. **An ordinance amending ordinance No. 14-2026 to permit the position of marketing coordinator to be filled on either a part-time or full-time basis and establishing the base wage for a part-time marketing coordinator.** Mr. Glavan motioned to suspend the rules and declare an emergency seconded by Ms. Stauffer. Passed unanimously. Mr. Glavan called to vote seconded by Mr. Simon. Passed unanimously. Mr. Glavan introduced Ord. 29-2026 and motioned it be read by title only seconded by Ms. Stauffer. **An ordinance authorizing the Finance Director to make supplemental appropriations for the City of East Palestine, Ohio for the fiscal year beginning January 1, 2026, and declaring an emergency.** Mr. Glavan motioned to suspend the rules and declare an emergency seconded by Mr. Simon. Passed unanimously. Mr. Glavan called to vote seconded by Mr. Simon. Passed unanimously. At this time Mr. Simon motioned to go into executive session per ORC 121.22 G1 to consider the appointment, employment, dismissal, discipline, promotion/demotion of a public employee inviting in Manager Diaz-Guy. The motion was seconded by Mr. Povenski, passed unanimously. There would be no business to follow.

ADJOURN: Mr. Simon motioned to return to regular session seconded by Mr. Glavan. Passed unanimously. Mr. Povenski then motioned to adjourn the meeting seconded by Mr. Simon. Passed unanimously, meeting adjourned.

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MISTI J. MARTIN CLERK **MAYOR TRENT CONAWAY**