

## **EP COUNCIL 5/12/25 85 N. MARKET ST. 7:00 PM**

Mayor Conaway called the meeting to order, present was Mr. Blythe, Mr. Glavan, Ms. Herriott, Mr. Povenski and Mr. Simon. Also present was Village Manager Diaz-Guy, Law Director David Powers, Finance Director Melissa Hiner, Police Chief Jim Brown, W/WW Superintendent Scott Wolfe and Clerk Misti Martin. At this time a moment of silence was held in honor of the loss of Councilman Povenski's father as well as the tragic loss of Kevin Baird, a former summer employee and whose father and in-laws all work for the Village. A motion was made to go into executive session per ORC 121.22 G 1 to consider the appointment of a public official inviting in Manager Diaz-Guy, the motion was seconded by Mr. Povenski. Passed unanimously. Moments later Mr. Povenski motioned to return to regular session seconded by Mr. Glavan. Passed unanimously. Another motion to enter executive session per ORC 121.22 G 1 to consider the appointment of a public official was made by Ms. Herriot inviting in Ms. Erin Stauffer and Manager Diaz-Guy. The motion was seconded by Mr. Blythe. Passed unanimously. Mr. Simon motioned to return to regular session seconded by Mr. Povenski. At this time Mr. Povenski made a motion to appoint Erin Stauffer to the open council seat seconded by Mr. Glavan. Passed unanimously. Ms. Stauffer was then sworn in. The minutes of the 4/28 meeting as well as the April department reports were approved on motions by Mr. Glavan seconded by Mr. Povenski. Passed unanimously. There was no mayor's or SPRC reports.

**AGENDA: Mariah Kuebel-Trucks damaging property-** Ms. Kuebel stated she would like to see street signage to help reduce the chances of having oversize vehicles coming down Clark St. Since moving into her home in 2021 she has experienced eight separate incidences causing damage to her property. As trucks approach the end of the street they realize they are unable to make a left turn due to it being one way so they then go up the alley which consistently results in them failing to negotiate the turn. They have run over a 500 lb. rock causing ruts/damage to her yard. She stated most of the trucks are not local and are using google maps/Waze. She feels signage would help significantly reduces the chances of this happening in the future. Manager Diaz-Guy stated he is getting quotes for signage and will look into placement for them.

**CLERK:** Martin stated a motion was needed to move the May 26<sup>th</sup> meeting due to the Memorial Day holiday. Mr. Simon made a motion to move the meeting to Wednesday May 28<sup>th</sup> seconded by Mr. Glavan. Passed unanimously. In reference to Mayor Pro Tem Mr. Glavan nominated Mr. Povenski seconded by Ms. Herriot. All in favor. Finally, Martin congratulated Manager Diaz-Guy on graduating from YSU with his MBA.

**MANAGER:** Manager Diaz-Guy stated we finally have the grant agreement for the SS4A grant and it will be submitted tomorrow. In reference to the new government services complex, the first full construction meeting was last week with a forthcoming aggressive timeline to move the project to full construction documents. Construction completion is tentatively the end of 2028. The new Welcome to EP sign is set to begin May 12 weather permitting. Next a plan for a new project called "Tents at the EP Park" was presented to council, noting that the village lacks a list of small "shovel ready" projects and the tents project is the start of that. EP has a lack of lodging opportunities and there a lot of people who want to spend time here, this will create a community space for those wishing to stay here such as cyclists/disgolfers. If this proves marketable, we can then grow the idea into other models that drive revenue and use those funds to help maintain the park. The plan includes demolishing the girl scout cabin and using the area for nine to ten limestone pads

for tents; there are already utilities there and restrooms close by. Next approval is needed for a C1, C2, D6 liquor license transfer from Doss to Sun East Palestine Inc. Mr. Povenski made a motion to approve the transfer and not require a hearing; the motion was seconded by Mr. Glavan. Passed unanimously. It was stated we are moving forward with cemetery repairs including cleaning/repainting of the entrance as well as getting quotes for new signage. Additionally, Glenview Cemetery has lacked a formal address so it was dedicated as 335 S. Market St. In reference to memorial stones at the park they will be stored until construction is complete and then new locations will be found after Phase 2 is complete. Phase 1 is on schedule with the exception of the amphitheater where they have having issues sourcing needed components. There would be additional cost to take down Rainbow Dreamland as well as the pool building, recommendations to follow.

**LAW DIRECTOR:** Atty. Powers asked that Ordinances 7 & 8 (junk cars & park hours) be tabled. Mr. Glavan made the aforementioned motion seconded by Ms. Herriott. Passed unanimously.

**STREET:** Mr. Simon thanked the residents for passed the Street Levy Renewal. He added the landscaping was completed around the CIC plaza; the Street Dept. is also continuing with bridge cleanup/repair and catch basin work. A stop sign replacement program is starting and curb painting will begin when the temp is 75 degrees for five days in row.

**DEVELOPMENT:** Ms. Herriott stated the RCAP Leadership Training program was completed on May 5. The Think Tank action groups continue to meet; the downtown group has a couple events planned for the summer. She met with the principle/guidance counselor to discuss youth engagement; they will continue to meet monthly to keep things moving forward. The principle stated they are committed to having a student representative at council meetings beginning in August. She and Manager Diaz-Guy attended a downtown property strategy group in Beaver PA to discuss laying the foundation for a more vibrant business district. In reference to CIC Strollo Architects have evaluated the depot and problems were found, the schematic design is completed and once the engineering is back more detailed engineering will be done. There is also a conceptual drawing of how the PNC lot could be remodeled, they are in talks with a possible partner on the project. A grant app has been submitted to the Huntington Bank Foundation in support of the PNC plaza project. The next CIC meeting is May 27<sup>th</sup> @ 10:00 a.m. At this time Mr. Glavan made a motion to appoint Councilman Blythe to the vacant position on the CIC Board. Ms. Herriott seconded the motion, passed unanimously.

**UTILITY:** Mr. Blythe stated hydrant flushing was completed last week.

**SAFETY:** Mr. Povenski stated the Centenary Methodist Church is hosing a CPR course with EP Fire/Ems instructing on June 7<sup>th</sup>. Brittany and Robby Hill passed their firefighter 1 certification as well as Josh Foster and Jon McElroy for passing their fire inspector certification. Chief Brown has applied for a DART grant to secure finding to expand services for crisis response.

**VISITORS:** Dot Herbert, John Davis, Jerry Coblentz, Mike Dugan, Dan McKinstry, Carol Harvey, Dave Biggins, Erin Stauffer, Steph Elverd.

**LEGISLATION:** Mr. Glavan introduced Ord. 6-2025 for a first reading and made a motion that it be read by title only seconded Mr. Povenski. **An ordinance repealing Ordinance 13-2024 setting a maximum rate the village will pay for the burial of indigent persons as required by Ohio law.**

**ADJOURN:** Mr. Glavan made a motion to adjourn seconded by seconded by Mr. Povenski.  
All in favor, meeting adjourned.

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**MISTI J. MARTIN CLERK**

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**MAYOR TRENT CONAWAY**