

EP COUNCIL 3/9/26 85 N. MARKET ST. 7:00 PM

Mayor Conaway called the meeting to order. Present was Mr. Blythe, Mr. Glavan, Ms. Herriott, Mr. Simon and Ms. Stauffer. Mr. Povenski was not present, his absence was excused on a motion by Mr. Glavan seconded by Ms. Herriott. Student Representative Olivia Snedeker was also absent. Also, present was Village Manager Antonio Diaz-Guy, Finance Director Melissa Hiner, Officer Anthony Monteleone and Clerk Misti Martin. The minutes of the 2/23/26 meeting were approved on a motion by Mr. Simon seconded by Mr. Glavan. Passed unanimously. The March 2026 department reports were approved on a motion by Mr. Glavan seconded by Mr. Simon. Passed unanimously.

CLERK: Martin stated the next Charter Review meeting is 3/26 @ 6:00 pm. Working on scheduling another electronics recycling event and finalizing plans for a yard waste pick up program for spring.

MAYOR: Mayor Conaway reminded everyone that we are currently under a burn ban in the State of Ohio.

MANAGER: Manager Diaz-Guy stated the village is doing its due diligence in ref to purchase of the parking lot property from the American Legion, if there are no red flags we will move forward with the purchase. The W/S rate study is complete; there is legislation for a first reading for an increase tonight. There is also legislation for both new marketing rates and updating park & pool rental rates; there is also legislation to allow for the submission, acceptance of EDA funding for engineering, design, upgrades to existing water structure as well as expansion. The grant will have a 20% match. Capital Budget Submission updates include Manager Diaz-Guy traveling to Columbus in defense of the ask; the project is for upgrades to the Brick Pavilion. Park updates: Phase 2 is finalizing; the plan is to open the pool in spring however the hurdle is Enbridge needs to run a medium pressure line. The alternative is to run a low-pressure line to allow for the pool to open and then work on the medium pressure line to finish the project. Target open date is Memorial Day but that is not set in stone. Phase 3 has gone out to bid with bids being due 3/10 or 3/11. The Kemple Drive chip/seal project has been approved by the County with an estimate of \$18,824.00. The following blackout dates for gazebo rental are homecomings, prom, July 4th.

STREET: Mr. Simon the Street Dept. was heavily focused on winter operations in February as well as a few minor truck breakdowns which were repaired in house. Cold patch work was performed, traffic light bulbs were replaced, snow removal from catch basins were a priority and the Water Dept. assisted with running the camera through several storm drains. It was noted the broken cross walk at the corner of Market and Martin will soon be repaired after finally receiving payment from the insurance company.

PARK/REC/CEM: Ms. Stauffer stated February included normal daily operations as well as storm debris removal, the park garage was cleaned, benches were painted, prep for pool opening and stocking of fish in the Duck Pond. There were two rentals totaling \$145.00, next Park Board meeting is 3/18 @ 6:00 pm with the new Friends of the Park group also meeting on 3/18 @ 5:00 pm; Park Board will also be hosting the Easter Egg Hunt on 4/4 at the park. 2026 DOG Days is in the planning stages and will be held on 3/9. Councilman Glavan requested additional trash receptacles be placed in the park. Manager Diaz-guy added City Lake will also be stocked with fish.

DEV/FIN: Ms. Herriott stated February saw 3 building permits and 9 contractor registrations. The next EP Act LTT/TTL class is 3/17 where students will learn to make soap, sugar scrub and lip balm with Jennifer Fahs/Happy with Nature. The classes are at no cost to the student & community, call the middle school to register. The Project EP class, Building Trades class along with the Chamber group will also be holding a Home Repair Fair at the Way Station on 4/18. The Environmental Sciences class at the High School is also putting together an "Adopt a Stream" program. EPCIC updates include a signed lease for the build to suit plaza property with the design being near completion. The plans for the Depot building permits have been filed, the \$250,000 CDBG grant was approved this week and a draft lease has been sent to the tenants. There is leasing interest on the former Jasar property and they are working with the Land Bank for the Welcome Home Ohio grant for the house on the property as well as a house on Clark St. The CIC has issued a letter of support for the potential business park. There are no new updates for 90 N. Market St and 94 N. Market St. still needs a tenant. The next CIC meeting is 3/24 @ 10:00 am.

MARKETING: In reference to social media, it was noted that picture posts get more hits than just text with much more data being available for review. Manager Diaz-Guy noted marketing producer Courtney Stewart is doing a fantastic job.

WATER/WASTEWATER: Mr. Blythe noted it was normal operations at both plants as well as sewer jetting maintenance, watermain break on W. Martin at a cost of \$826.00, repaired a two-inch water line over a culvert on Carbon Hill that was frozen at a cost of \$1,991.00, replaced lead service line/curb stop at a cost of \$588.67 and repaired watermain break on Brookdale at a cost of \$ 537.00. W/S Dept. employee retired after 32 years with the Village and 105 disconnections notices were mailed, 50 second notices were hand delivered resulting in 9 accounts being shut off for nonpayment.

SAFETY: EPPD sponsored training for the Intoxilizer 8000 machine, officers continue work for CPT through OPATA, the department recently acquired VR headsets to assist in immersive training. The department was awarded a grant in the amount of \$19,459.00 from the 2026 Ohio Body Worn Camera grant. February saw 279 call/calls for service resulting in 91 reports. EPFD had 17 fire incidents in the month of February, a four-hour joint training exercise focusing on survival/rescue skills was held and the new Sutphen engine arrived on 2/11. Firefighters Josh Brown and Robbi Hill were promoted to Lieutenant and Bruce Minamyer was promoted to Captain. EMS activity totaled 95 incidents; 59 in the Village, 14 in Unity and 22 mutual aids. 5 calls were dropped, 2 due to squad already being on a call and 3 due to no on duty crew. EMS officers Amanda Noel and Brittany Hill were promoted to Lieutenant. On 2/11 members attended University Hospitals EMS training and on 2/27 AMA Heart saver CPR/First Aid was held at Clark St. for Village employees. Manager Diaz-Guy stated the first MOU was signed between the Village, YSU and NS in reference to the First Responder Training Center, design discussion with YSU has begun.

VISITORS: Mark Rhodes, Jerry Coblenz, Barb Kliner, Christine Dilworth, Dan McKinstry, Dave Biggins, Pam Figley, John Davis, Ron & Peggy Caratelli, Carol Harvey, Dot Herbert, Kent Chapman, Robbi Hill, Officer Anthony Monteleone.

LEGISLATION: Mr. Glavan introduced Ord. 6-2026 for a second reading and made a motion that it be read by title only seconded by Mr. Simon. **An ordinance authorizing the Municipal Manager to advertise for public bids the construction/paving project known as the 2026 Street Resurfacing Project and to further award/enter into a contract with the**

lowest and best bidder pursuant to specifications and bidding requirements determined by the Municipal Manager and in compliance with applicable law. Mr. Glavan introduced Ord. 7-2026 for a first reading and made a motion that it be read by title only seconded by Mr. Simon. **An ordinance amending the charges/rent for use of the village of East Palestine’s sewer and waterworks system.** Mr. Glavan introduced Ord. 8-2026 for a first reading and made a motion that it be read by title only seconded by Mr. Blythe. **An ordinance amending the codified ordinances of the Village of East Palestine to establish Chapter 248.10 “Rate Structure-Marketing Department” authorizing marketing/advertising fees.** Mr. Glavan introduced Ord. 9-2026 for a first reading and made a motion that it be read by title only seconded by Ms. Stauffer. **An ordinance amending §248.05 Parks and Recreation of the Codified Ordinances of the Village of East Palestine to update/reaffirm park, facility and pool rate structures; establish residency definitions; and adopt administrative refund, weather and damage provisions.** Mr. Glavan introduced Res. 10-2026 and made a motion that it be read by title only seconded by Mr. Simon. **A resolution ratifying and authorizing the village manager to apply for and enter an Economic Development Administration Grant agreement for water/wastewater engineering and design; authorizing a profession services agreement with the Ohio Mideastern Governments Association (OMEGA); confirming local match funding, affirming SAM.gov/UEI compliance; requiring compliance with Federal procurement standards and declaring an emergency.** Mr. Glavan made a motion to suspend the rules and declare an emergency seconded by Mr. Blythe. Passed unanimously. Mr. Glavan called for a vote on Res. 10-2026 seconded by Mr. Blythe. Passed unanimously. Mr. Glavan introduced Ord. 10-2026 and made a motion that it be read by title only seconded by Mr. Simon. **An ordinance authorizing the Finance Director to make supplemental appropriations for the City of East Palestine, Ohio for the fiscal year beginning January 1, 2026 and declaring an emergency.** Mr. Glavan made a motion to suspend the rules and declare an emergency seconded by Ms. Herriott. Passed unanimously. Mr. Glavan called for a vote on Ord.10-2026 seconded by Mr. Simon. Passed unanimously. Mr. Glavan introduced Res. 8-2026 and made a motion that it be read by title only seconded by Mr. Simon. **A resolution authorizing the Village manager to submit a request for State Capital budget funding for the East Palestine community Brick Pavilion Revitalization Project and authorizing the Manager to enter into any necessary agreements and execute documents required to accept funding.** Mr. Glavan called for vote on Res. 8-2026 seconded by Ms. Stauffer. Passed unanimously. Mr. Glavan introduced Res. 9-2026 and made a motion that it be read by title only seconded by Mr. Blythe. **A resolution repealing and replacing previously passed Res. 4-2026 authorizing the Village Manager to negotiate and enter into an agreement for the purchase of certain real property located along Walnut Street and to complete all necessary survey, documentation and recording related thereto.** At this time, it was noted the lighting at the Welcome to EP sign is complete we are just waiting for the power to be turned on, grading will be finished and then discussion as to if we do or do not want landscaping there and that East Main Street will be re-paved this summer. In Phase 3 of the park project the parking area will be leveled off.

ADJOURN: Mr. Glavan motioned to adjourn seconded by Ms. Herriott. All in favor, meeting adjourned.