

EP COUNCIL 7/27/26 85 N. MARKET ST. 7:00 PM

Mayor Conaway called the meeting to order. Present was Mr. Blythe, Mr. Glavan, Ms. Herriott, Mr. Povenski and Ms. Stauffer. Mr. Simon was not present; his absence was excused on a motion by Mr. Glavan seconded by Mr. Blythe. Also present was Village Manager Antonio Diaz-Guy, Finance Director Melissa Hiner, Officers Monteleone and Moore and Clerk Misti Martin. The minutes of the 7/13/26 meeting were approved on a motion by Mr. Povenski seconded by Mr. Glavan. Passed unanimously. There were no clerks, mayor's, street, water/wastewater or safety committee reports.

AGENDA: BARB KLINER / EPGO (Rescue Readers Program): Representatives from EPGO, a non-profit organization serving local senior citizens, presented an update on their new "Rescue Readers" program. To assist seniors who often forget or misplace their reading glasses, EPGO is placing baskets of various-strength reading glasses at frequently visited community locations, including the library, the Municipal Building and doctors' offices. EPGO volunteers will regularly monitor and restock these baskets as needed.

MANAGER: Manager Diaz-Guy stated the SS4A action plan is complete with a list of 12 future sidewalk/roadway projects that we will go out for funding for however one we can take action on now is during our yearly road paving contract will be implementing a requirement of moving to ladder/continental style crosswalks at major intersections. Updates for Phase 2 of the park project include the electrical panel having been installed for the pool and a plaster date of 8/3, gas inspection 7/2, electrical inspection on 8/24, final inspection on 8/26, and the health department inspection on 8/27. Phase 3 mobilization set for 8/3 with site work to start 8/17. It was noted that while the pool does have to be filled and run for 28 days it is highly unlikely that the pool will be open to the public this season. The retention pond at the bottom of the hill will get a little larger as it will hold storm water from the new playground. Council members want to see a permanent fence around it as well as large gravel around the inside of the fence to help with upkeep and look cleaner. A grant through the Ohio Cemetery Association for Glenview is being applied for tree removal and fence replacement at the wood line. It was stated that the NS Thriving Communities Grant should also be applied for. In reference to the ARC/GOA grant to repair/upsized some sanitary bottlenecks at the eastern basin of town, we are recommended for a funding discussion. The Village, the Port Authority, and the Community Improvement Corporation (CIC) are considering entering into a cooperative economic development agreement regarding the business park on Route 14. Manager Diaz-Guy requested a motion of support from Council authorizing him to participate in negotiations for the agreement. The motion was made by Mr. Glavan, seconded by Ms. Stauffer. Passed unanimously. (The Port would build all onsite infrastructure, manage/operate the industrial park, the village would bring water/sewer to the location, and the CIC would assign the option contract to the Port). In reference to the JEDD Unity Township passed a motion to take the agreed upon contract to public hearing; legislation for the Village was not ready so motion in support of the Manager working on scheduling the required public hearing for the Village was requested. The motion was made by Mr. Glavan, seconded by Ms. Stauffer. (The JEDD contract is and has been available to view on the Village website for 45 days.) The JEDD will have its own five-person board, two business owners, two property owners within the JEDD (one each from the Village and Township) and one

person chosen by the other four. Should anyone want to join the JEDD after it's completed, they can petition the board. In Ohio there must be at minimum 51% ascension to form a JEDD, the Village and Unity Twp have made joining the JEDD 100% voluntary. We are waiting on the fee schedule from the engineering firm that was chosen to design the utility expansion project in reference to the EDA grant. Finally, it was noted two obsolete fire hydrants were installed at the dog park, and tunnels will also be added to make it more engaging.

PARK/REC/CEM: Ms. Stauffer stated Friends of the Park will be holding a karaoke night at the stage in the Park on Friday July 31 from 6:00 to 8:30; the event will include lawn games and food trucks.

DEV/FIN: In reference to the CIC Plaza project, they have opted not to re-bid as it would add too much additional time; the architect will go back to the lowest bidder with change orders to help lower project costs. A pitch deck is still being prepared for the Vibrant Communities Grant for this project. The start date for the Depot project was 7/21; on 8/11 there will be bi-weekly meetings with the CIC, the architect and the contractor until the project is finished. The CIC met with Roberta Steiffert from RCAP for a work session to review their goals to make sure they still align with what they are working on. The next regular CIC meeting is Tuesday 7/28 @ 10:00 am.

VISITORS: Barb Kliner, Dot Herbert, Ron & Peggy Caratelli, John Davis, Jerry Coblentz, Joe Della Volle, Christina Dilworth, Dan McKinstry, and Dave Biggins.

LEGISLATION: Mr. Glavan introduced Ord. 18-2026 for a third reading and motioned it be read by title only seconded by Ms. Stauffer. **An ordinance vacating a public right of way within the Jasar plat, near the corner of Glenwood Avenue and Parkview and commonly known as Jasar Alley in the village of East Palestine.** Mr. Glavan called to vote seconded by Mr. Povenski. Passed unanimously. Mr. Glavan introduced Ord. 20-2026 for a third reading and motioned it be read by title only seconded by Ms. Stauffer. **An ordinance approving the execution of a Community Reinvestment Area agreement among the Village of East Palestine, The East Palestine community Improvement Corporation, and Small Batch LLC doing business as Full City Roastery.** Mr. Glavan called to vote seconded by Mr. Povenski. Passed unanimously. Mr. Glavan introduced Ord. 23-2026 for a second reading and motioned it be read by title only seconded by Mr. Blythe. **An ordinance initiating certain amendments to sections 3.03, 4.13, 4.15, 4.16, 8.05, and 10.05 of the Village of East Palestine Charter.** Mr. Glavan motioned to suspend the rules and declare an emergency seconded by Mr. Povenski, passed unanimously. Mr. Glavan called to vote seconded by Mr. Povenski. Passed unanimously. Mr. Glavan introduced Ord. 24-2026 for a first reading and motioned it be read by title only seconded by Ms. Stauffer. **An ordinance repealing ordinance 5-2023, abolishing the position of Fire Department Administrative Assistant/EMS Coordinator, authorizing a sixty-day transition period, directing the removal of the position from the employee handbook and other municipal records and declaring the municipalities appreciation for the service provided through the position.** Mr. Glavan introduced Ord. 25-2026 for a first reading and motioned it be read by title only seconded by Mr. Povenski. **An ordinance amending section 25 (G), Training, of the Village of East Palestine Employee Handbook.** Mr. Glavan introduced Res. 33-2026 and motioned it be read by title only seconded by Mr. Povenski. **A resolution authorizing amendment to the Village's**

economic development services agreements with Argus Grown Consultants and Bricker Graydon LLP. Mr. Glavan called to vote seconded by Mr. Blythe. Passed unanimously.

ADJOURN: Mr. Glavan motioned to adjourn the meeting seconded by Ms. Herriott. All in favor, meeting adjourned.

MISTI J. MARTIN CLERK

MAYOR TRENT CONAWAY