

EP COUNCIL 12/12/22 85 N. MARKET ST. 7:00 PM

Mayor Conaway called the meeting to order. Present was Ms. May, Mr. Povenski, Dr. Rocco, Mr. Runnion, Mr. Simpson and Mr. Walker. Also present was Interim Manager/Finance Director Traci Spratt, Law Director David Powers, Chief Jim Brown, W/WW Superintendent Scott Wolfe and Clerk Misti Martin. The minutes of the 11/28/22 Dev/Fin & regular meetings were approved on a motion by Dr. Rocco seconded by Mr. Runnion. The November department reports (minus Building/Zoning Inspector) were approved on a motion by Dr. Rocco seconded by Mr. Walker. There were no agenda items.

CLERK: Clerk Misti Martin stated a Planning Commission meeting would be held Thursday December 15 at 7:00 pm to review a request to split a parcel of land owned by David Vargo on State Route 14.

MAYOR: Mayor Conaway thanked everyone for their work on the Snowflake Festival and the parade and reminded everyone the regular meeting of December 26 has been rescheduled to Wednesday December 28.

MANAGER: Interim Manager Traci Spratt stated the County has submitted the application for the planning/design portion of the Appalachian Community Grant (\$250,000.00); the Village added a letter of support stating that we would like to look into street lighting/downtown revitalization. In reference to needed appointments to boards & commissions Spratt stated Council was given a list back in October (these are either council or mayor appointments). She said Brenda Ginder would need contacted to see if she would take another term on the Zoning Board of Appeals, a replacement was also needed for the board and she has contacted Jerry Coblentz who has agreed to take the seat. Finally, for the CRA Board Spratt stated Becky Foster and Stephanie Elick have both agreed to additional terms and Paula Jurjavcic has agreed to take the seat vacated by Margo Zuch in 2018 which has not been filled. At the last meeting in December Council will need to officially make these appointments. Spratt said she held her first department meeting and she felt it went well, the goal is to open the lines of communications between the departments. She said she meets with the Port Authority on Thursday. She noted that the Police Department will be issuing violations on junk vehicles and all other zoning violations will be turned over to BZ Inspector McCutcheon. She said she has received a list of delinquent properties in town from the treasurer and once reviewed she will update everyone.

LAW DIRECTOR: Atty. Powers stated he still has to get the legislation for contractor registration as well as the misc. fees prepared for review.

STREET: Mr. Povenski thanked the Street Department for their work getting all of the Christmas lights downtown done.

PARK/REC/CEM: Dr. Rocco thanked the Park Board for the work in putting on Cookies with Santa as well as thanking Brennen Harvey and Austin Cope for their help getting the Community Center ready for the event.

DEVELOPMENT/FINANCE: NO REPORT

SAFETY: NO REPORT

UTILITY: NO REPORT Mr. Simpson made a motion to direct Clerk Martin to send notice to the Village Manager candidates that Council will be reviewing the resumes after the first of the year. The motion was seconded by Dr. Rocco. All in favor.

VISITORS: Jerry Coblentz, Kent & Darlene Chapman, Nicole Johannes, John Davis, Don Elzer, Jeff & Kerri Stewart, Bill Strohecker, Tom Figley, Tifanie Coffi, Dave Biggins, Cliff Dilling, Amanda Smith, Tom Brittain, Shirley Glavan, Maggie Guglielmo.

LEGISLATION: Ms. May introduced Ord. 20-2022 for a third reading and made a motion that it be read by title only seconded by Mr. Runnion. **An ordinance adopting the appropriation for the current expenses and other expenditures of the Village of East Palestine, OH during the fiscal year beginning January 1, 2023 and adopting estimated resources and declaring an emergency.** Ms. May made a motion to suspend the rules and declare an emergency seconded by Mr. Runnion.

Ms. May-y, Mr. Povenski-y, Dr. Rocco-y, Mr. Runnion-y, Mr. Simpson-y, Mr. Walker-y. Ms. May called for a vote on Ord. 20-2022. Ms. May-y, Mr. Povenski-y, Dr. Rocco-y, Mr. Runnion-y, Mr. Simpson-y, Mr. Walker-y 6 yes to pass. Ms. May introduced Ord. 22-2022 for a second reading and made a motion that it be read by title only seconded by Mr. Runnion. **An ordinance adopting a wage scale to be incorporated into the Personnel Policy Handbook.** Ms. May introduced Ord. 23-2022 for a second reading and made a motion that it be read by title only seconded by Mr. Runnion. **An ordinance enacting Chapter 832 of the Codified Ordinances of East Palestine, Ohio related to licensing of solicitors, peddlers and door to door sales persons.** Ms. May introduced Ord. 24-2022 for a first reading and made a motion that it be read by title only seconded by Dr. Rocco. **An ordinance vacating McClure Avenue from the Eastern line of Ellis St, East to its terminus.** Ms. May introduced Ord. 25-2022 for a first reading and made a motion that it be read by title only seconded by Dr. Rocco. **An ordinance amending §452.14 (Limited Parking Areas) of the Codified Ordinances of East Palestine Ohio.** Ms. May introduced Ord.26-2022 for a first reading and made a motion that it be read by title only seconded by Mr. Runnion. **An ordinance authorizing the position of Finance Clerk and creating a job description.** Dr. Rocco added this weekend the Fire Department will be driving Santa around town Friday, Sat and Sunday and he will also be at the Brick Pavilion on Sunday from 12-3 for pictures

ADJOURN: Mr. Simpson made a motion to adjourn seconded by Mr. Runnion. All in favor, meeting adjourned.

MISTI J. MARTIN CLERK

MAYOR TRENT CONAWAY