

East Palestine Village Council
Meeting Agenda
October 12, 2026
85 N. Market Street, East Palestine, Ohio 44413

1. Call Meeting to Order
 - a. Roll Call/Pledge/Prayer
2. Review Prior Meeting Minutes
 - a. Meeting Minutes Presented: **Regular Meeting 9/28/26**
 - b. Request for Additions/Corrections/Approval:
3. Village Department Reports:
 - a. Clerks Report
 - i. The EP Public Hearing for the JEDD will be at 6:15 pm on Monday October 26th at the Municipal Building. The Unity Township Jedd Hearing will be Wednesday November 4 at 6:00 pm at the Moose Lodge.
 - ii. Start time for the regular Council meeting of October 26th has been pushed back to 7:30 pm.
 - iii. Trick or treat will be on Saturday October 31st from 5:30 to 7:00 with the parade to follow at 7:00 pm.
 - iv. Planning Commission Meeting 10/15/26 @ 6:00 pm to hear a request to combine three lots on Howell Ave.
 - v. Each qualified voter of the Village should have received an information pamphlet in the mail explaining the two amendments that will be on the ballot in November for the Charter. *The first amendment is in Section 3.03 of the Charter which would correct various typos in the current text as well as require a $\frac{3}{4}$ vote (4 yes votes) of the remaining members of council to remove a councilperson. *The second amendment would eliminate the requirement that public notices be published in the newspaper and allow notices to be published on the website. A third issue on the ballot for the Village is the **Police Levy Renewal**.
 - b. Mayors Report
 - i.
 - c. Managers Report
 - i. Park Pond Cleaning Update
 - ii. Government Services Complex - Update
 - iii. Utilities Project - Update
 - iv. Tax Incentive Review Council (TIRC) Appointments
 1. 2 Members Appointed by East Palestine Mayor
 2. 3 By County Commissioners
 3. 1 by School District in East Impacted District
 4. Meetings are infrequent and held in Lisbon during office hours
 5. Motion to Approve Mayoral Appointments
 - v. Healthcare Committee Meeting Update
 - d. Street Committee Report

- i. In September crews cleared 5 trees that came down due to severe weather and removed 2 dead trees identified as safety hazards. Performed street repairs across town, handling potholes and using asphalt pumpers to address standing water issues. Installed 2 new catch basins on West Grant along with 100 feet of pipe, and used the vac truck to jet and clean various catch basins town-wide.
- ii. Successfully received our complete winter salt allocation for the upcoming season.
- iii. Ran the street sweeper every Friday, completed weekly town mowing, and handled highway mowing as scheduled. Added a new Bobcat mower to the equipment lineup. Completed 5 work orders throughout the month.
- iv. Cemetery Operations included dedicated time to weed whacking to catch up on groundskeeping (with additional trimming still ahead). Marked out 4 graves and 5 foundations, and completed a thorough cleaning of the cemetery chapel.
- v. Installed a coal chute on one of the 8-ton trucks (with the second truck scheduled once the new gate arrives). Routinely cleaned and greased equipment, and maintained a clean shop.
- vi. Removed two of the large slider doors from the train depot.
- vii. Attended municipal classes regarding the operation of the park pool.
- e. **Park/Recreation/Cemetery Report**
 - i. Park rentals totaled \$395.00 in September
 - ii. Normal daily operations
 - iii. Prep park for multiple XC races, Kevin Baird Music Festival and Soccer, decorated park & downtown for fall.
 - iv. Continued maintenance of the ballfield and overall appearance of the park.
- f. **Development/Finance**
 - i. September saw 54 residential building permits totaling \$2,209.95 and 5 commercial permits through Elevate. 19 contractor registrations were completed totaling \$950.00
 - ii. Facebook insights for September were own however since December 2025 the page has gained 1.6K followers.
- g. **Water and WasteWater**
 - i. Continued normal operations and maintenance at both facilities, Wastewater NPDES renewal has been submitted. EPA performed an inspection of the water treatment plant.
 - ii. In September 2 service line repairs totaled \$750.00, a residential shut off repair cost \$400.00, 1 service line split and water tap costing \$1,200.00 and one sewer line repair on Marion Ave.
 - iii. September continued the trend of wet weather. September 2025 rain totals were at 4.1 inches, September 2026 rain totals were at 8.1 inches.
 - iv. In October crews will be draining the Moore Lane Reservoir for general preventative maintenance beginning 10/15 through 10/23.

- v. 10.09 million gallons of water were produced in September and 26.28 million gallons of wastewater were treated. 69 utility service disconnection notices were mailed out, 38 second notices were hand delivered resulting in 9 accounts being shut off for non-payment.
- h. Safety Committee
 - i. In September Police dispatcher Shannon Campy was promoted to the new position of Dispatch Supervisor, officers supplemented security for the Kevin Baird Music Festival with no reported incidents. Ptl. Reed successfully completed a 16 hour Simunitions Instructor Training Course.
 - ii. Officers continue to work on mandated CPT training through OPATA and completed the department's annual firearms qualifications.
 - iii. 355 self initiated calls/calls for service were received in September resulting in 120 reports.
 - iv. EPFD handled 17 fire calls in September, 9 in Village, 4 in Unity and 4 mutual aid. Also in September EMS handled 126 calls; 76 in the Village, 12 in Unity and 38 mutual aid. 17 calls were dropped; 5 due to the squad already being on a call and 12 due to there being no on duty crew.
- 4. Current Legislation and Visitor Questions on Current Legislation
 - a. Ord.27-2026 3rd/Emergency Marketing Coordinator Conversion
 - b. Ord.29-2026 Emergency Supplemental Appropriations
- 5. Executive Session as Needed-ORC 121.22
 - a. Motion to Enter:
 - b. Second:
 - c. Roll Call Vote
- 6. Adjourn Meeting:
 - a. Motion to Adjourn:
 - b. Second: