East Palestine Village Council
Meeting Agenda
November 9, 2026
85 N. Market Street, East Palestine, Ohio 44413

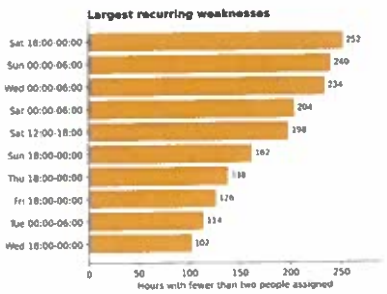
1. Call Meeting to Order
    a. Roll Call/Pledge/Prayer
2. Review Prior Meeting Minutes
    a. Meeting Minutes Presented: **Regular Meeting 10/26/26 & JEDD Public Hearing**
    b. Request for Additions/Corrections/Approval:
3. Village Department Reports: **September 26, 2026**
4. Agenda: **Steve Baird/Kevin Baird Foundation Donation**
    a. Clerks Report
        i. Holiday Office Closure November 26th & 27th
        ii. Leaf Pickup is ongoing
        iii. A meeting of the Records Commission was held on 10/29 where approval was given to shred approximately 170 boxes of misc. Records (water/sewer stubs, billing journals, misc. Admin correspondence from 70's, 80's & 90's, park & pool rental sheets, receipt books). Working on getting quotes to shred from several companies.
        iv. Public Hearing for Bond Alley Vacation 11/23 prior to regular Council meeting at 6:30
        v. Reminder Boards/Commission Letters of Interest Due Dec. 11
    b. Mayors Report
        i.
    c. Managers Report
        i. Project Update - Memorial Plaque Bevel Marker
        ii. Project Update - Omni Fiber Timelines and Process
        iii. Project Update - Government Services Center
            1. Contract accepted and Bid Additions Accepted
            2. Plans need updated to accommodate for Bid Additions and will be permitted before final contract signed
        iv. Motion Request
            1. Park Pond Dredging and Restoration Project, permitting previously allocated funds of up to $10,000 to be used at the discretion of the Village Manager as necessary to complete the project, to include but not limited to purchase of aggregate, equipment, and other items.
            2. Work to begin November 12th
        v. Grant Update - EDA
            1. Engineer Selected
            2. Awaiting Legal Review of Final Scope and Fee
        vi. Healthcare Review Committee

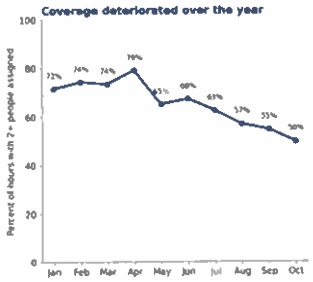
1. 2027 Rates received on Friday November 6, 2026 and under review

vii. EMS Improvement Committee

1. Committee Feedback Survey Received
2. Call Logs, Schedule Logs, Budgetary Data assembled and completed
3. First in-person meeting is November 9, 2026

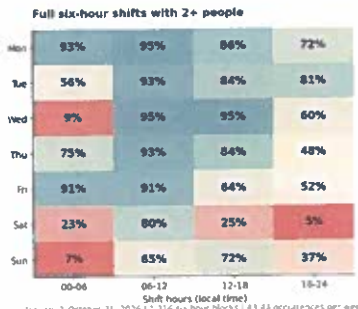
East Palestine EMS | Recurring gaps and monthly trend

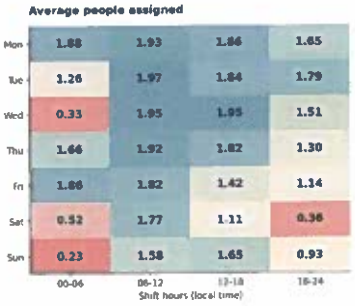




Gaps are staffing exposures, not confirmed dropped calls. Ranking uses the lowest full-shift two-person coverage rate.
Hour totals include part-day staffed shifts; monthly percentages use actual available hours.
Source: DOC461.pdf, January–October 2026. Named FTO roster assignments included; leave/student/event-only records excluded.

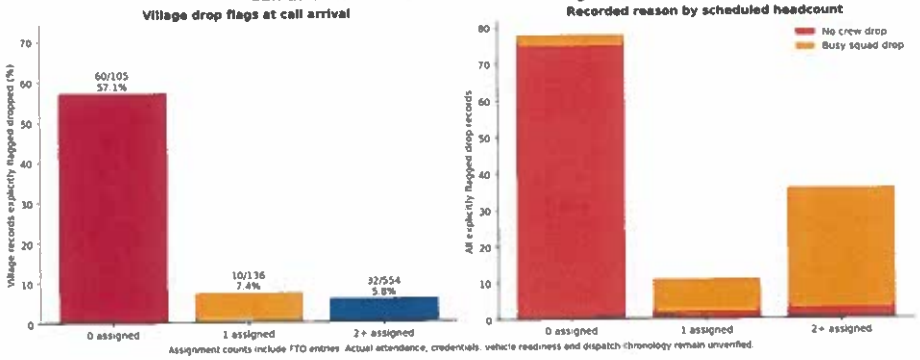
East Palestine EMS | Where scheduled coverage is weakest

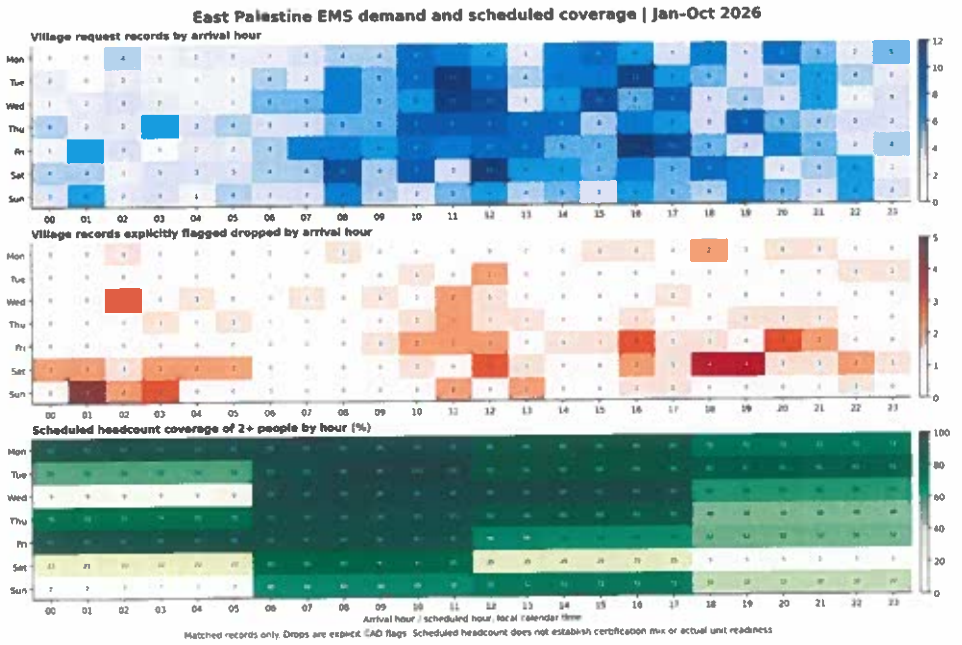


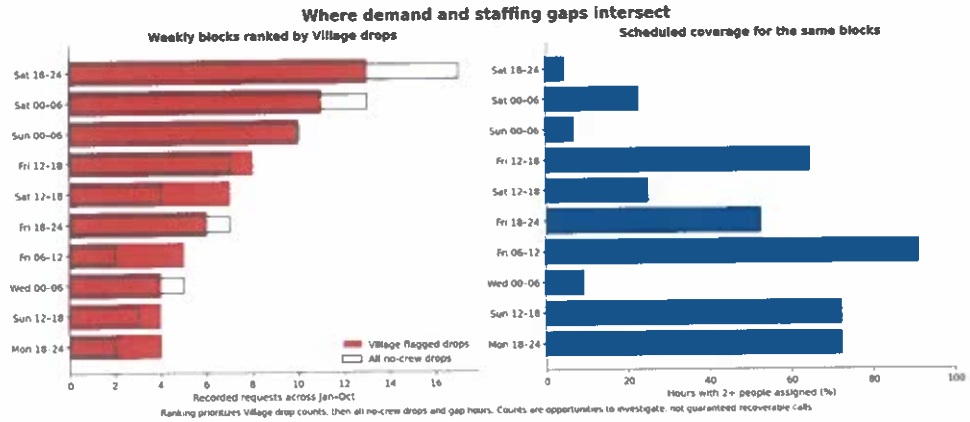


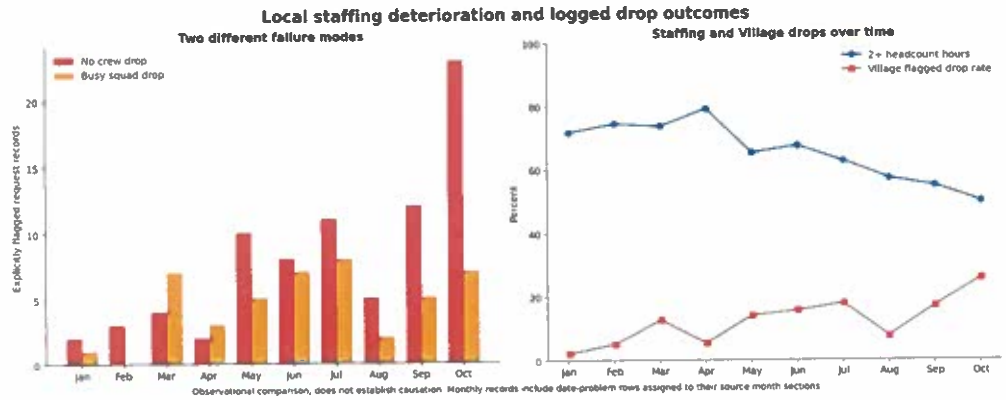
January 1–October 31, 2026 | 2,216 six-hour blocks | 43.44 occurrences per week × shift
Scheduled headcount only; certification mix and actual responsive availability are not modeled.
Source: DOC461.pdf. Split shifts prorated. Leave excluded; named FTO roster assignments included.

Call arrivals matched to exact staffing intervals









d. Street Committee Report

i. Highway mower hydraulic leak was repaired with a new pressure control canister and returned to service, while the backhoe's sticking accelerator pedal assembly was repaired to resolve a safety hazard. Bucket truck

bucket controls remain out of service due to a broken linkage; because replacement parts are obsolete, alternative repair options are currently being evaluated.

ii. Crews cleared, jetted, and vacuumed catch basins town-wide, performed concrete repairs on a catch basin at Brookdale Avenue and Martin, and applied cold patch to roads as needed. Additional work included excavating and restoning a section of the alley between Alice and Taggart off Washington Street, as well as clearing log and debris blockages from the Lake Lucy overflow.

iii. Street Garage maintenance included a full clean-out, relocating two historic train station doors into storage, and completing routine fleet servicing including equipment greasing and a Ford truck oil change. Town clean-up efforts involved removing four trees, trimming overgrown limbs town-wide, assisting with tree debris near the Girl Scout cabin, and maintaining general cleanliness at the town dump.

iv. Staff marked out five grave sites and five headstone foundations while managing two cremation burials. Grounds upkeep included leveling graves with fill dirt, straightening two headstones, and cleaning the cemetery chapel three times.

v. Street sweeping was maintained every Friday on a rotational schedule covering the Downtown core weekly alongside alternating quadrants across town.

vi. Weekly mowing covered municipal properties,parks, City Lake, Boatman Cemetery, the Welcome sign, and designated vacant lots throughout town. Extensive tractor and highway mowing was also completed.

e. Park/Recreation/Cemetery Report

i. October activities included normal daily operations. Planning for the Fall Fling, the Frightful 5k Race, and Trunk or Treat. Continual work on the Duck Pond with draining several times a week and laying out distances for grade changes.

ii. Put in place a plan for winterizing the pool/pool house, removal of problem trees from the Walking Trail and decorating downtown for fall.

iii. Upcoming projects include winterizing park bathrooms and Brick Pavilion, removal of downtown decorations, Duck Pond project and cleaning up woodlines.

iv. Park Rentals for October totalled $1,195.00

f. Development/Finance

i. A seven-month Certificate of Deposit totaling $2,089,517.16 with WesBanco matured on October 7, 2026, earning $32,510.41 in interest. The full balance of $2,122,027.57 was reinvested into a three-month Certificate of Deposit with WesBanco at an Annual Percentage Yield (APY) of 4.00%, with interest compounded quarterly. The investment is expected to generate approximately $20,500 in interest at maturity.

ii. FB views increased by 23.1%, content interaction increased 89.1 %, and follows increased by 79.5%. The page is just shy of the 7000 follower goal. Top posts for both FB and Instagram both from the Wicked Windows Decorating Contest.

iii. Permits totalled $2,209.95 for the month of October, Contractor Registrations totalled 950.00.

g. Water and WasteWater

i. 8 feet of processing pipe was replaced inside the water treatment plant costing $7,000.00. Two aerobic digesters were drained, cleaned, and air diffusers were replaced at the sewer plant.

ii. A water break on Malibu and a service line leak on Howell were both repaired at a cost of $3275.00. A new waterline was installed under Leslie Run as a part of the Brookdale Bridge project. Moore Ln. Reservoir was drained, washed and inspected as preventative maintenance.

iii. Almost 11 million gallons of water were produced and 10.05 million gallons of wastewater were treated. 70 utility disconnection notices were mailed in October, 45 second notices were hand delivered resulting in 7 accounts being shut off for non payment.

iv. Hydrant flushing will be November 9-13.

h. Safety Committee

i. In October EPFD had 9 fire calls in the village and 9 mutual aid. EMS had a total of 140 calls with 89 being in the Village, 15 in Unity and 36 mutual aid. 30 calls were dropped; 7 the squad was already on call, 23 were due to no on duty crew.

ii. Officer Brant Moore has completed the FTO program and is now working regular shifts. Officers continued providing security for home football games/cross country races as well as the Frightful 5K race. Officers also provided security for the press conference for the First Responder Training Center and patrolled during trick or treat as well as passing out candy and providing traffic control for the parade.

iii. PD participated in Trunk or Treat at the park with Chief Weingart, Lt. Johnson and Dispatch Supervisor Shannon Campy passing out candy.

iv. There were 347 self initiated calls/calls for service resulting in 128 reports

i. Student Representative

i.

5. Current Legislation and Visitor Questions on Current Legislation

a.	Ord.31-2026	2nd	Updating Job Descriptions
b.	Ord.32-2026	2nd	Vacating a portion of Bond Alley
c.	Ord.33-2026	Emergency	Supplemental Appropriations

6. Executive Session as Needed-ORC 121.22
   a. Motion to Enter:
   b. Second:
   c. Roll Call Vote

7. Adjourn Meeting:
    a. Motion to Adjourn:
    b. Second: