

**East Palestine Village Council  
Meeting Agenda  
March 9, 2026  
Municipal Building 85 N. Market Street, East Palestine, Ohio 44413**

- A. Call Meeting to Order
  - a. Roll Call/Pledge/Prayer
- B. Review Prior Meeting Minutes
  - a. Meeting Minutes Presented : **Reg Meeting 2/23/26**
  - b. Request for Additions/Corrections/Approval
- C. Village Department Reports: **March 2026**
  - a. Clerks Report
    - i. Charter Review Meeting 3/26/26 @ 6:00 pm
    - ii. Working on scheduling another electronics recycling event in either May or June.
    - iii. February 2026 CIC Minutes
    - iv. Finalizing plans for yard waste pick up program for this Spring.
  - b. Mayors Report
    - i.
  - c. Managers Report
    - i. Public Parking Lot Purchase Update
    - ii. Water and Sanitary Rate Update
    - iii. Marketing Rate Update
    - iv. Park Rate Update
    - v. EDA Application Update
    - vi. Capital Budget Submission Update
    - vii. Park Phase 3 Update
    - viii. Chip and Seal for Kemple Drive Update
  - d. Street Committee Report
    - i. February was heavily focused on winter operations
    - ii. There were few minor truck breakdowns which were repaired in house.
    - iii. Cold patch work was performed on warmer days.
    - iv. Bulbs were replaced in the traffic signal at Market & North Ave multiple times during the month, rewiring of the signal will be done once weather conditions improve.
    - v. Snow removal was a priority along with snow/ice removal of catch basins. Crews also spent close to a week working on snow removal at the cemetery. The chapel was also cleaned.
    - vi. The Water Dept. assisted by running a camera through several storm drains.
  - e. Park/Recreation/Cemetery Report
    - i. Normal daily operations include trash removal from trail, City Lake and Duck Pond, removal of storm debris, road & equipment maintenance.

- ii. Cleaned park garage and painted park benches in preparation for spring.
  - iii. Prepping for spring/summer events including pool opening
  - iv. Prepare the Duck Pond for Trout stocking
  - v. There were two park rentals totalling \$145.00
- f. Development/Finance
- i. Three building/zoning permits were issued totaling \$156.63 and \$450.00 in contractor registrations.
- g. Marketing
- i. Social Media Insight Report
- h. Water and WasteWater
- i. Normal sewer jetting maintenance.
  - ii. Watermain break on West Martin St. (Total cost \$826.00)
  - iii. Repaired a 2-inch waterline that was frozen over a culvert on Carbon Hill Rd. causing loss of water problems for a resident. (Total cost \$1,991.81)
  - iv. Replaced a lead service line and broken curb stop on East Main St. (Total cost \$588.67)
  - v. Watermain break on Brookdale Ave (Total cost \$537.00)
  - vi. February 27 marked Denny Griffith's final day of employment with the Village of East Palestine as he retires after 32 years of dedicated service. During his time with the Village Denny worked in several departments including 3 years with Streets, 29 years with Water/Wastewater and 16 years on the Fire Department with 7 of those years serving as an officer.
  - vii. 11.4 million gallons of water were produced with 19.2 million gallons of water treated.
  - viii. 105 disconnection notices were mailed, 50 second notices were hand delivered resulting in 9 accounts being shut off for non payment.
- i. Safety Committee
- i. EPPD sponsored a training class on the the Intoxilyzer 8000 machine, a Machine used in ovi cases, officers continue to work CPT through OPOTA. The department recently acquired VR headsets which will be used to provide immersive simulations of de-escalating, use of force and crisis intervention training.
  - ii. The department was also awarded \$19,459.00 for the 2026 Ohio Body Worn Camera Grant.
  - iii. February saw 279 calls/calls for service resulting in 91 reports.
  - iv. EPFD has 17 fire incidents in the month of February, one four hour joint training exercise focusing on firefighter survival/rescue skills. The new Sutphen Engine arrived on 2/11
  - v. Josh Brown & Robbi Hill were promoted to Lt. and Bruce Minamyer was promoted to Cpt.
  - vi. EMS activity totalled 95 incidents, 59 in the Village, 14 in Unity, and 22 Mutual Aid.
  - vii. 5 calls were dropped; 2 due to squad already being on call, 3 due to no on duty crew.

- viii. Amanda Noel & Brittany Hill were promoted to Lt.
- ix. 2/11 members attended University Hospital's EMS training, in house EMS training focused on basic life saving, reviewed cardiac monitors and IV establishment. And 2/27 AMA Heartsaver CPR/First Aid held at Clark St. for Village Employees

j. Student Rep

I.

D. Current Legislation and Visitor Questions on Current Legislation

a. Ord 6-2026	2nd	2026 Paving
b. Ord.7-2026	1st	Water/Sewer Rate Update
c. Ord.8 -2026	1st	Marketing Rates
d. Ord.9-2026	1st	Park Rates
e. Ord.10-2026	Emergency	Supp. Appropriations
f. Res. 8-2026		Capital budget Submission
g. Res. 9-2026		Amended Parking Lot Doc
h. Res.10-2026	Emergency	EDA Application

E. Executive Session as Needed

a.

F. Adjourn Meeting: A council Member will make a motion to Adjourn the Meeting and it must be seconded by another member of council.

a. Motion to Adjourn:

b. Second:

G. Supporting Documents: Supporting Documents are to be listed below and attached to the agenda including graphics, exhibits, prior meeting minutes.