

East Palestine Village Council
Meeting Agenda
August 10, 2026 7:00 pm
85 N. Market Street, East Palestine, Ohio 44413

1. Call Meeting to Order
 - a. Roll Call/Pledge/Prayer
2. Review Prior Meeting Minutes
 - a. Meeting Minutes Presented: **Regular Meeting 7/27/26**
 - b. Request for Additions/Corrections/Approval
3. Village Department Reports: **July 2026**
 - a. Clerks Report
 - i. Planning Commission meeting to be held Thursday August 20th @ 7:00 pm to hear a request to combine two lots at 997 Ellis Dr. as well as lots at 444 W. North Ave.
 - b. Mayors Report
 - i.
 - c. Managers Report
 - i. Grant - State Capital Budget - Awarded \$100,000 Brick Pavillion Improvement Grant (Completing Documentation)
 - ii. Grant - JASAR Property - Update on TBA program (State and Federal)
 - iii. Grant - Ohio Department of Commerce - Cemetery Grant - Applied for \$5,000
 - iv. Grant - MPP Pre-Engineering West Grant Street Culvert Replacement - Motion to Approve Manager and Mayor to enter into agreement
 - v. Construction - Government Services Complex Status and Scheduled
 1. Bid Advertisement 1 - August 31, 2026
 2. Bid Advertisement 2 - September 7, 2026
 3. Pre-Bid Meeting - September 8, 2026
 4. Bid Due Date - September 28, 2026
 5. Award Date - October 12, 2026
 - vi. New Businesses (Mamma Duke's, LSJ61, Antique Annex)
 - vii. Park Pond - Excavation Costs
 - viii. Market Street Sidewalk Repair to remedy undermining issue by previous 155 N Market St
 - d. Street Committee Report
 - i. Cleaned up the parking area for the walking trail by Leslie run. Built a retaining wall from railroad ties and re-stoned lot for safer and more defined parking
 - ii. Took highway mower to east grant between north market and sumner and cut back all vegetation, removed a handful of small trees to open the road up.
 - iii. Removed Selective trees per Village Manager request along Main Street

- iv. Worked at the dog park, installing two decorative fire hydrants and a 36" pipe hauled in dirt to cover
- v. Cleaned up the landscaping and removed some bushes in front of 91 S market street
- vi. Tore out alley leading to 570 east street. Hauled in roughly 20 yards of top soil and regraded the area, planted grass (still ongoing project)
- vii. Paved several water ditches (8 in total) in town; north market near 847, re paved Marion avenue to address a sinking issue with past paving work, 2 on west Martin, 1 west north ave, 1 on east Martin, 1 in north sumner, 1 in bacon Ave
- viii. Added dirt, leveled off and reseeded several graves at the cemetery
- ix. Moved dozens of pellets of block and miscellaneous construction materials from park to get ready for the July 4 events in the park
- x. Assisted in stage set up for Community Karaoke
- e. Park/Recreation/Cemetery Report
 - i. Rental revenue for the month of July totaled \$1,770.00.
 - ii. Dog Park Improvements (Decorative Hydrants, Tunnels) (Future Community Toy Basket)
 - iii. Phase 2 Update Inspections
 - 1. Electrical Final – 8/24
 - 2. Building Final – 8/26
 - 3. Health Department Final – 8/27
 - 4. Continuity Testing – Tentatively 9/14
 - iv. Phase 3 Update
 - 1. Mobilization In
 - 2. Tree Trimming Throughout
 - 3. Site Prep by Entrance
 - v. Park Pond Dredging (Finalizing Costs)
- f. Development/Finance
 - i. The month of July saw 46 miscellaneous residential building permits totaling \$1,756.00 and 3 commercial business permits through Elevate. Contractor registrations totaled \$1,200.00.
 - ii. FB insights have fluctuated negatively this month due to local events/content publication decreases however "likes" did increase. META recommends boosting posts however organic growth is preferred. Top posts for the month were about the Dog Park upgrades and the upcoming Duck Pond work.
- g. Water and WasteWater
 - i. 10.6 million gallons of water were produced in July and 20.32 millions gallons of wastewater were produced.
 - ii. 92 disconnection notices were mailed out, 55 second notices were hand delivered resulting in 6 accounts being shut off for non-payment.

- iii. Normal WW plant operations including tree removal along the fenceline. The NPDES permitting renewal process has begun, the application must be submitted by 11/1/26.
 - iv. Repairs in the system include two service line leaks, one on Bacon and one on Hamilton totaling \$930.00
 - v. Businesses are reminded that Annual backflow inspections must be completed by the end of the year.
 - vi. Austin Cope passed his OEPA Water 1 test. Everyone in the department is now licensed in water, wastewater or dual licensed for the first time ever. Congratulations to all!
- h. Safety Committee
 - i. In July EPFD handled 23 fire calls, 11 in the Village, 8 in Unity and 4 Mutual aid. There were 138 EMS calls, 84 in the Village, 23 in Unity and 31 Mutual aid. 20 calls were dropped; 9 due to squad already being on call, 11 were due to no on duty crews.
 - ii. In July EPFD hired a new full-time officer, Brant Moore, who is currently going through the FTO program. Officers provided security/traffic control for July 4th activities which resulted in zero incidents, crashes or injuries.
 - iii. Cpl. Koehler and Ptl. Monteleone successfully completed a 3 day "Meeting the Leadership Challenges of Law Enforcement First Line Supervision" course in Massillon.
 - iv. Sgt. Moore completed a 3 day DARE conference in Sandusky. He has been a certified DARE instructor for the EP school district years.
 - v. July saw 406 self initiated calls/calls for service resulting in 151 reports.
- 4. Current Legislation and Visitor Questions on Current Legislation
 - a. Ord. 24-2026 2nd Abolishing FD Adm/EMS Position
 - b. Ord. 25-2026 2nd Amending section 25(G) Training of Emp. Handbook
- 5. Executive Session as Needed (ORC 121.22)
 - a. Motion to Enter:
 - b. Second:
 - c. Roll Call Vote
- 6. Adjourn Meeting:
 - a. Motion to Adjourn:
 - b. Second:

