

East Palestine Village Council
Meeting Agenda
12/8/25 7:00 PM
Municipal Building 85 N. Market Street, East Palestine, Ohio 44413

1. Call Meeting to Order
 - a. Roll Call
 - b. Pledge of Allegiance
 - c. Prayer
2. Review Prior Meeting Minutes
 - a. Meeting Minutes Presented: **Regular Meeting Minutes 11/24/25**
 - b. Request for Additions/Corrections/Approval
3. Village Department Reports: **November 2025 Department Reports**
 - a. Clerks Report
 - i. Reminder 2nd meeting in December changed to 12/29
 - ii. Letters of interest for various boards/commission seats.
 - iii.
 - b. Mayors Report
 - i.
 - c. Managers Report
 - i. Safer Streets for All Grant Update
 - ii. Mayors Partnership for Progress Update
 - d. Law Directors Report
 - i.
 - e. Street Committee Report
 - i. The month of November saw continued leaf pick up as well as removing leaves from curb areas where there was excessive build up.
 - ii. Flags were placed downtown for election and Veterans Day. Christmas decorations were readied and hung after Veterans Day.
 - iii. Crews also aided in clean up projects at the old Jasar property as well as the Train Depot.
 - iv. Another section of the alley between E. North and E. Grant was ripped out and then graded/rolled in with 60 tons of stone. Crews also spent time in the creek beside the old Chinese restaurant and Veterans Memorial clearing weeds, scrub trees and brush from the bank to clean the area up.
 - v. Future projects include prepping all equipment for snow removal as well as acquiring "cold patch" to fill potholes that are associated with the arrival of winter.
 - f. Park/Recreation/Cemetery Report
 - i. Park rentals totalled \$ 90.00 for November.
 - ii. Removal of fall decorations downtown and in the park. Prepared equipment for plowing, completed restroom winterization, assisted Street

- Dept. in clearing creek banks by Veterans Memorial. Decorated Veterans Memorial for Christmas, assisted in Turkey Trot prep.
- iii. Upcoming projects include winter equipment maintenance, clearing of walking trail and continued removal of dying/diseased trees.
- iv. Community Center will be closed December 7th through the Winter and will reopen in the Spring.
- g. Development
 - i. 17 miscellaneous building/zoning permits were issued for November totalling \$585.00. There were \$300.00 in contractor registrations and one solicitor's permit at \$400.00.
- h. Finance Committee
 - i. Repeal/Replace previously passed Ord. 26-2025 due to error.
 - ii. Res. 26-2025 is the first of two pieces of legislation that need passed to put the Police Levy Renewal on the ballot on May 5, 2026. Res. 26 will request the County to certify the tax valuation. Once this is passed it is sent to the Auditors Office, they will then send us a Certificate of Estimated Property Revenue which we will then attach to the next resolution; this resolution declares it necessary to levy the tax whether it be new or a renewal. After passage of the second resolution both pieces of legislation must be forwarded to the Board of Elections no later than 90 days prior to the election. Once approved by the BOE they will send us confirmation of approved ballot language.
 - iii. The Auditor of State put the Village's yearly audit out to bid for 2025-2029 with Balestra and Co. winning the bid for the next five years. Finance Director Melissa Hiner would like approval to sign the Memorandum of Agreement by motion of Council if there are no objections.
- i. Water and WasteWater
 - i. Normal daily operations at both plants
 - ii. 87 service disconnections were mailed, 67 final disconnection notices were hand delivered resulting in 3 accounts being shut off for non-payment.
- j. Safety Committee
 - i. Chief Brown & Lt. Johnson volunteered at the Heroes & Halos Thanksgiving Dinner event. The organization provides awareness, education and outreach programs to the public regarding individuals with special needs/disabilities.
 - ii. Officers also volunteered at the 18th Annual Turkey Trot.
 - iii. Sgt. Moore completed renovations to the department's dog kennel which included a roof to provide shelter for dogs temporarily in the care of the PD. Officers continued mandated CPT and completed annual firearms qualifications.
 - iv. November saw 366 self initiated calls for service resulting in 119 reports.
 - v. The Fire Department had a total of 105 calls for the month of November, 65 of which were in the Village, 10 in Unity and 30 mutual aid.

- vi. Of the 105 calls 8 were fire only, 82 were ems only and 12 were combined.
 - vii. Training in the month included Driver's Training Fire apparatus and V.E.S. (Vent-Enter-Search) held at the Village owned Market St. property
 - viii. E. Clark St. station re-opened on 11/26 after renovations
 - k. Student Representative
- 4. Current Legislation and Visitor Questions on Current Legislation
 - a. **Ord. 27-2025 3rd Reading Bulk Water Rates**
 - b. **Ord.28-2025 Emergency Supplemental Appropriations-2026**
 - c. **Res.26-2025 Police Levy Renewal-Tax Valuation info from County.**
- 5. Executive Session as Needed
 - a.
- 6. Adjourn Meeting:
 - a. Motion to Adjourn:
 - b. Second:
- 7. Supporting Documents: Supporting Documents are to be listed below and attached to the agenda including graphics, exhibits, prior meeting minutes.