

**East Palestine Village Council
Meeting Agenda
September 14, 2026
85 N. Market Street, East Palestine, Ohio 44413**

1. Call Meeting to Order
 - a. Roll Call/Pledge/Prayer
2. Review Prior Meeting Minutes
 - a. Meeting Minutes Presented: **Regular Meeting 8/24/26**
 - b. Request for Additions/Corrections/Approval
3. Village Department Reports: **August 2026**
 - a. Clerks Report
 - i. Park will be closed to the public on 9/19 for the Kevin Baird Music Festival, we encourage everyone to come and enjoy.
 - ii. The tentative date for trick or treat will be 10/31 from 5:30 to 7:00 however that is not confirmed at this time.
 - b. Mayors Report
 - i.
 - c. Managers Report
 - i. Marketing Position Update and Internship (9 week period learning experience or paid internship).
 - ii. Internship Program
 - iii. EPCIC Loan Agreement Update
 - iv. Economic Development Agreement with CCPA
 - v. JEDD Hearing Announcement and Process
 - vi. Grant & W. Martin Culvert Repair project; surveying has begun
 - vii. EDA grant independent cost estimate completed. This is required before receiving engineers final scope/fee
 - viii. ARC/GOA Grants-awaiting fine award announcement.
 - ix. Thank you to the Cross Country team for their flexibility throughout the season.
 - x. We will be assessing dead/diseased trees and working with property owners on removal to prevent safety hazards and road obstructions.
 - d. Street Committee Report
 - i. The Street Dept. performed regular maintenance at the cemetery, prepped/paved various water ditches, helped two residents- one with a drainage issue and the other eliminated a homemade catch basin, cleaned catch basins focusing on Martin and E. North Ave. and prepped Kemple Drive for chip & seal.
 - ii. Performed regular mowing throughout the month, trimmed problematic trees and removed two hazardous trees on Martin and W. Main St.
 - iii. Prepped Market Street (sweeping & barriers) for the Wheels of the Valley event. Hung Bulldog banners downtown and replaced down street signs.

- iv. Repaired three mowers, sent the first of the two new 8 ton trucks to Hill International for corrective installation of missed coal chutes. Fitted the mini excavator with new tracks and performed general maintenance of all equipment.
 - v. Crosswalk painting/road striping will take place on select roads through October.
- e. **Park/Recreation/Cemetery Report**
- i. Park revenue totaled \$440.00 for August
 - ii. Normal daily operations
 - iii. Projects included staining pavilions, removal of storm damage, drained Duck Pond for dredging, began pool operations, readied stage for multiple events, downtown sidewalk project.
 - iv. Continued maintenance of ballfield and over appearance of the park
 - v. Phase 2 Park Project - Final walkthrough and punch list completed.
 - vi. Phase 3 Park Project- Earthwork continues. Excessive moisture in the playground area is being addressed with playground equipment to be delivered in mid to late October.
 - vii. The Duck Pond is mostly dry however weather is adding additional moisture. Dredging should begin in the next two weeks weather depending.
- f. **Development/Finance**
- i. 44 residential permits were issued in August totaling \$1,776.20, 1 commercial permit through Elevate was also issued. Contractor registrations totaled \$1,150.00.
- g. **Water and WasteWater**
- i. August saw normal operations for both the water and waste water plants including preventative yearly sand filter inspections for drinking water. Two service line leaks on McClure were repaired at a cost of \$700.00. Replaced a ¾ inch tap with a 1 inch tap at a cost of \$1,625.00 and continued sewer jetting/maintenance.
 - ii. Rain totals from April through August 2025 were at 25 inches vs. this year, same time frame, totalled 28.5 inches.
 - iii. Approximately 10 millions gallons of water were produced with almost 27 million gallons of waste water being treated.
 - iv. 80 disconnections notices were mailed, 37 second notices were hand delivered resulting in 12 accounts being shut off for non-payment.
 - v. Pool usage for August totaled 280,685 gallons.
- h. **Safety Committee**
- i. FD had 12 fire calls in the month of August, 9 in the Village and 3 in Unity. EMS saw 125 total calls, 66 in the Village, 18 in Unity and 41 mutual aid. 7 calls were dropped, 2 due to squads already on call and 5 due to no crew on duty.
 - ii. PD saw 369 calls/calls for service resulting in 168 reports for August.

- iii. Chloe Rafferty was hired as part time dispatcher and is currently in training. Officers continue to provide security for home football games as well as the Wheels of the Valley event.
- iv. Ptl. Gardner completed the 16-hour Advance Roadside Impaired Driving Enforcement program and Cpl. Koehler successfully completed the 40-hour Active Attack Integrated Response program.
- v. Officers participated in emergency exercises at Covington Skilled Nursing and Rehab along with EPFD to prepare for severe weather, fires, evacuations, etc.

4. Current Legislation and Visitor Questions on Current Legislation

- a. **Ord. 26-2026** **2nd/Emg.** **Dispatcher Supervisor Position**
- b. **Ord. 27-2026** **1st** **Marketing Pos. Converted to PT or FT**
- c. **Ord. 28-2026** **Supplemental Appropriations**
- d. **Res. 34-2026** **Loan to EPCIC (Loan Agreement, Open Ended Mortgage, & Promissory Note)**
- e. **Res. 35-2026** **Economic Development Agreement with CCPA**
- f. **Res. 36-2026** **Announcing JEDD Hearing**

5. Executive Session as Needed-ORC 121.22 G 1 - To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee.

- a. Motion to Enter:
- b. Second:
- c. Roll Call Vote

6. Adjourn Meeting:

- a. Motion to Adjourn:
- b. Second: