



Mayor

Trent Conaway

Council Members

Timothy Blythe

East Palestine Village Council

Meeting Agenda

Date: 3/10/25

Time: 7:00 pm

Municipal Building 85 N. Market Street, East Palestine, Ohio 44413

1. Call Meeting to Order

- a. Roll Call
- b. Pledge of Allegiance
- c. Prayer

2. Review Prior Meeting Minutes

- a. Meeting Minutes Presented (attached in Packet)
- b. Request for Additions
- c. Requests for Corrections
- d. Motion:
- e. Second:

3. Agenda Items:

- a. Chris Hunsicker of Norfolk Southern - Derailment Site Update
- b. Michael Baker International - Powerpoint Presentation of Project Updates

4. Village Department Reports: Questions/comments? Motion for approval. Each Report will be presented to the Village Council and Public. Departmental Reports should include a review of recently completed projects and efforts, a review of upcoming projects and efforts (especially those that may have public impact).

a. Clerks Report

- i. EPCIC Meeting 3/13/25 @ 10:00 a.m.
- ii. Chamber St. Patricks Shopping Event 3/15/25 @ 10:00 a.m.
- iii. Additional Comments

b. Mayors Report

- i. Additional Comments

c. Managers Report

- i. Request for Motion of Approval by Council for the East Palestine Community Investment Corporation to spend up to \$100,000 for the Design, Engineering and Architectural
- ii. Request for Motion of Approval by Council for the Village of East Palestine to continue with the East Palestine Park Renovation Project Phase 2 under the current arrangements with Norfolk Southern and their Contractor Michael Baker International. Please note, discussions about



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the arrangements and implementation for Phase 3 of the East Palestine Park Renovation will be discussed at a future meeting

- iii. Notification that Phase 2 Vapor Intrusion Testing has been approved and Scheduled through CTL Contractors for the Train Depot on March 12 and March 13 in preparation for transfer of property
- iv. Notification that planning has commenced for the 150 year celebration of East Palestine.
- v. Additional Comments

d. Law Directors Report

- i. For the consideration of Council, consider updates and revisions to 1458.01 Demolition of Unsafe Buildings
- ii. Additional Comments

e. Street Department

i. Catch Basin Maintenance:

- 1. Crews serviced and maintained 12 to 15 Catch Basins, clearing roots and opening lines via water jet

ii. Road Repair and Maintenance:

- 1. Crews were dispatched to Clark Street, portions of Main Street, Martin Street for Pothole Repair and Cold Patching
- 2. Crews were out and plowing on days with snow fall

iii. Equipment Maintenance:

- 1. Plow maintenance Performed, safety light replaced, hydraulic hoses replaced on International Truck, and Cutting Edge Replaced on 5 ton truck.
- 2. Purchased new asphalt roller to replace the 1971 Miller that currently experiences mechanical issues.
- 3. Street Department Lawnmowers were maintained, oil changed, blades replaced, and washed for preparation for spring mowing.
- 4. Street Department Shop Floor Power Washed and prepared for cleaning. Oil Room was cleaned out.
- 5. Multiple Traffic Light Bulbs Replaced. Crew s contacting Soltis Electric to review a potential faulty light.

iv. Last 30 Days Project Highlights:

- 1. Removed cement dividers at old PNC Drive Through, filled in holes for safety, and removed and hauled away 5 large shrubs and 7 small trees as part of the clean up of that property.

v. Upcoming Projects Highlights:



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1. ODOT will begin paving of South Main Street to Negley from April 14, 2025, for a period up to 90 days. One Lane will remain open at all times. Shelly Paving is the contractor and they will have lights and flaggers as needed.
2. Addressing Flooding Concerns on Meadow Lane. Investigation of the issue is completed and proper repairs have been planned, including replacement of village sump pump, electrical, and maintenance of 2 catch basins.

vi. Additional Comments:

f. Building and Zoning Report

i. January Permits:

1. Construction - 7
2. Contractor Registration - 17
3. Vacant Structure - 20
4. Demolition - 1

ii. February Permits:

1. Construction - 5
2. Contractor Registration - 9
3. Vacant Structure - 0
4. Demolition - 0

iii. Upcoming Projects:

1. Reviewing and Updating Junk Vehicle Ordinance 660.20 Junk and Junk Vehicles
2. Focus is on ensuring conformance of village ordinances, especially as it relates to visible cleanliness, obstructions, and safety

iv. Additional Comments:

g. Park/Recreation/Cemetery Report

i. Equipment Maintenance:

1. Purchased new Mowing Tractor to comply with State of Ohio Mowing Grade Requirements in park.
2. Daily operations (Trash removal/clean facilities/dog park maintenance)
3. Mower prepared for spring mowing season
4. Removed down trees and branches on park & walking trail

ii. Upcoming Projects:

1. Opening of all unheated structures/bathrooms
2. Begin baseball field maintenance



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3. Clean area behind park garage
 4. Inspect Rainbow Dreamland for needed repairs and add to the project list.
 - iii. Additional Comments as needed
 - h. Finance and Development Committee**
 - i. See attached reports in council packet
 - ii. Additional Comments
 - i. Water and WasteWater**
 - i. Normal Operations
 1. Continued work on 30% design for new Waste Water Treatment Plant
 2. Heavy flow recorded in Feb, STP ran smoothly, the EQ basin is working as it should be.
 - ii. Upcoming Projects:
 1. Hamilton Rd. Booster - Electrical replacement scheduled for mid March
 - j. Safety Committee**
 - i. Police Department
 1. Feb 788 Calls for service resulting in 231 reports
 - ii. Fire Department
 1. Feb 111 Total calls (4 fire only, 90 ems only, 17 combined)
 - k. Legislation: Description of current legislation/Visitors Comments:**
 - i. Res. 6-2025 Accepting NS. Thriving Communities Grant for Cemetery
 - 5. Executive Session**
 - a. As Needed
 - 6. Adjourn Meeting:** A council Member will make a motion to Adjourn the Meeting and it must be seconded by another member of council.
 - a. Motion to Adjourn:
 - b. Second:
 - 7. Supporting Documents:** Supporting Documents are to be listed below and attached to the agenda including graphics, exhibits, prior meeting minutes.